



*Regular Board Meeting
June 19, 2017
5:30 p.m.
WHS Library*

Board Members:

*Mr. Paul Fuhrman-President
Ms. Laura Dawson-Vice President
Mr. Jim Haselhoff
Mr. Calvin Carver
Mr. Logan Patterson
Mrs. Joyce Lundsgaard, Business Manager/Board Secretary
Mrs. Kimberly Lingenfelter, Superintendent*

Regular Board of Education Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, June 19, 2017 at 5:30 p.m.

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

<ul style="list-style-type: none"> 1. Call the meeting to order 2. Approve the agenda 3. Roll call of members in attendance 4. Action to excuse board members not in attendance 5. Welcome Visitors Recognition of persons who wish to speak to an item on the agenda or speak to the board regarding a school issue. 6. Consent agenda <ul style="list-style-type: none"> A. Approve the minutes of the regular meeting [5-15-17] and special meeting [5-24-17] B. Approve financial statements C. Approve monthly bills
<ul style="list-style-type: none"> 7. Communication and Reports <ul style="list-style-type: none"> A. Directors' Reports B. Principals' Reports C. Instructional Coaches' Reports D. PTA Report E. Superintendent's Report
<ul style="list-style-type: none"> 8. Policy Change: None Clerical Change(s): None Affirm: 506.2 Student Directory Information; 506.2E1 Authorization for Releasing Student Directory Information; 506.2R1 Use of Directory Information; 506.3 Student Photographs; 506.4 Student Library Circulation Records; 506.5 Internet Safety Policy; 507.1 Student Health and Immunization Certificates; 507.2 Administration of Medication to Students; 507.2E1 Authorization Asthma or Airway Constricting Medication; 507.3 Communicable Diseases; 507.3E1 Communicable Diseases Chart; 507.3E2 Reportable Infectious Diseases
<ul style="list-style-type: none"> 9. New Business <ul style="list-style-type: none"> A. Discussion of/ action to approve gifts for special classroom projects and purchases from the Cherokee CSD Education Foundation B. Discussion of/ action to approve a resolution of acknowledgement for the Cherokee CSD Education Foundation and Foundation Donors/Supporters for providing \$36,330 for special classroom projects and purchases C. Discussion of/ action to approve Board Policy 506.1E8 Annual Notice – Second Reading D. Discussion of/ information concerning Board Policy 710.4 Meal Charges – First Reading E. Discussion of/ action to approve the resignation of Lynn Jolly as Industrial Arts Teacher, Assistant Varsity Football Coach, and Varsity Boys Track Coach; Kelly Pitts as Second Grade Teacher; Katherine Mathis as CMS Art Teacher; and Matt Hoskinson as Junior High Basketball Coach F. Discussion of/ action to extend contracts to Adam Cedar as Freshman Baseball Coach; Adam Rapp as Assistant Varsity Football Coach; and Joshua Landhuis as ½ Time Activities Director and ½ Time CMS Social Studies Teacher G. Discussion of/ action to approve the dairy bid and bread bid for the 2017-2018 school year H. Discussion of/ action to approve the participation of Food Service in the IAEP – Iowa Association of Educational Purchasing for the 2017-2018 school year I. Discussion of/ action to approve purchase/lease of printer/copier equipment J. Discussion of/ action to approve the purchase of 160 Chromebooks for 5th and 9th grades K. Discussion of/ action to increase school textbook fee from \$30 to \$35, percussion fee from

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

<p>\$12.50 to \$20, and instrumental rental fee from \$25 to \$35 based upon NWEA comparability</p> <p>L. Discussion of/ action to approve Equipment Breakdown Insurance with EMC for the 2017-2018 school year</p> <p>M. Discussion/ acceptance of the Employee Handbook for Certified Staff and the Employee Handbook for Support Staff for the 2017-2018 School Year</p> <p>N. Discussion/ acceptance of the WHS Student Handbook, CMS Student Handbook, and RES Student Handbook for the 2017-2018 School Year</p> <p>O. Discussion of/ information concerning district-wide compliance relative to CCSD's Wellness Policy and the Summer Lunch Program</p> <p>P. Closed Session – the Board will enter into closed session as provided in section 21.5(1)(j) of the open meetings law for the purpose of discussing the potential sale of real estate</p> <p>Q. Discussion of/ action to accept lowest responsive responsible bids for Summer 2017 alternate facility projects</p>
<p>10. Board Committee Reports</p> <p>A. Curriculum and Instruction – Dawson, Fuhrman</p> <p>B. Policy – Carver, Haselhoff</p> <p>C. Finance* – Dawson, Patterson</p> <p>D. Building, Grounds, Capital Projects – Fuhrman, Haselhoff</p> <p>E. Transportation, Nutrition – Carver, Patterson</p>
<p>11. Items of Interest for the Next Meeting [July 17, 2017 @ 5:30 p.m.]</p> <p>A. Discussion of/ action to approve a fuel bid for the 2017-2018 school year</p> <p>B. Discussion of/ action to approve substitute teacher pay for the 2017-2018 school year</p> <p>C. Discussion of/ information concerning the Board Self-Evaluation</p>
<p>12. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2016-2017

April 17 th , 2017 @ 5:30 pm	May 15 th , 2017 @ 5:30 pm	June 19 th , 2017 @ 5:30 pm	July 17 th , 2017 @ 5:30 pm
August 21 st , 2017 @ 5:30 pm	September 18 th , 2017 @ 5:30 pm	October 16 th , 2017 @ 5:30 pm	November 20 th , 2017 @ 5:30 pm
December 18 th , 2017 @ 5:30 pm	January 15 th , 2018 @ 5:30 pm	February 19 th , 2018 @ 5:30 pm	March 19 th , 2018 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
May 15, 2017**

The Cherokee Community School Board of Education held a regular meeting on Monday, May 15 beginning at 5:30 P.M. The meeting was held in the WHS Library, 600 W. Bluff St., Cherokee, Iowa.

1. Call the Meeting to Order

The meeting was called to order at 5:30 P.M.

2. Approve the Agenda

Moved by Carver, seconded by Patterson to approve the agenda. All Ayes

3. Roll Call of Members in Attendance

Roll call of members in attendance was taken. Fuhrman, Dawson, Carver, Patterson and Haselhoff were present.

4. Action to excuse board members not in attendance

All members were present

5. Welcome Visitors – Virtual Reality Class from WHS

Fuhrman welcomed everyone present. Students from the WHS Virtual Reality Class were present to demonstrate classroom projects they have created during the year. This is the first year the Virtual Reality Class has been offered at WHS.

Others Present: Kimberly Lingenfelter, Scot Aden, Neil Phipps, Valery Fuhrman, Kathy Bork-WHS Art Teacher, Students – Jacob Zwiefel, Dylan Hamilton and Cael Driggs and Joyce Lundsgaard

6. Consent Agenda

Moved by Patterson, seconded by Haselhoff to approve the consent agenda. All Ayes

- Minutes of the Regular Meeting – 4.24.16; Special Meeting – 4.26.17
- Financial Statements
- Monthly Bills

7. Communication & Reports

District reports were given by the Administration.

8. Policy Change: 506.1E8 Annual Notice

Clerical Changes: None

Affirm Policies 505.1-506.1R1

There were no recommended policy changes. Moved by Dawson, seconded by Carver to affirm Policies 505.1, Student Progress Reports and Conferences; 505.2, Student Promotion , Retention, Acceleration; 505.3, Student Honors and Awards; 505.4, Testing Program; 505.5, Graduation Requirements; 505.6, Early Graduation; 505.7, Commencement; 506.1, Student Records Access; 506.1E1, Student Records Checklist; 506.1E2 Request of Nonparent for Examination or Copies of Student Records; 506.1E3, Authorization for Release of Student Records; 506.1E4 Request for Hearing on Correction of Student Records; 506.1E5 Request for Examination of Student Records; 506.1E6 Notification of Transfer of Student Records; 506.1E7 Juvenile Justice Agency Information Sharing Agreement; 506.1R1 Use of Student Records Regulation. All Ayes

9. New Business

A. Discussion of /action to approve contracts for Jan Tjeerdsma as TK-6 Instructional Coach; Natalie Barkley as 7-12 Instructional Coach; and Linda Ducommun as Instructional Coach-Technology Integrationist

Moved by Dawson, seconded by Haselhoff to approve contracts for Jan Tjeerdsma as TK-6 Instructional Coach; Natalie Barkley as 7-12 Instructional Coach and Linda Ducommun as Instructional Coach-Technology Integrationist. All Ayes

B. Discussion of/action to approve contracts for lead teacher assignments

Moved by Patterson, seconded by Carver to approve the lead teacher assignments. All Ayes

- English – Christy Alquist
- Early Childhood – Jen Burch
- Math – Kathy Curtis
- Social Studies – Trish Engelke
- Counseling – Jolleen Heater
- Special Education – Suzanne Torrey
- Physical Education – Cara Lubeck
- Science – Kasey Stowater
- CTE – Tim Stoneking
- Fine Arts – Joe Vannatta

C. Discussion of/action to approve contracts for model teaching assignments

Moved by Patterson, seconded by Dawson to approve the model teacher assignments. All Ayes

- ECLC/RES – Jen Burch and Jason Wood
- CMS-Myla Stoneking and Kasey Stowater
- WHS – Tim Stoneking

D. Discussion of/information regarding Board Policy 506.1E8 Annual Notice

The board reviewed board policy 506.1E8 Annual Notice – 1st Reading.

E. Discussion of/action to approve resignations

Moved by Haselhoff, seconded by Carver to approve the resignation of LeRoy Berentschot as ELL Paraprofessional; Joyce York as Food Services Provider and Angie Mayer as CMS Paraprofessional with appreciation for their service to the district. All Ayes

F. Discussion of/action to extend contracts

Moved by Patterson, seconded by Haselhoff to extend a contract to Korrie Waldner -Coombs as ½ Time CMS Social Studies and ½ Time WHS Alternative Program Instructor. All Ayes

G. Exempt session – the board will enter into exempt session for the purpose of discussing collective bargaining strategies and issues

The board entered into exempt session for the purpose of discussing collective bargaining strategies and issues at 6:38 P.M.

The board resumed in open session at 7:29 P.M.

H. Discussion of/action to approve contracts for union and non-union support staff for the 2017-18 school year

Moved by Dawson, seconded by Carver to approve contracts for union and non-union support staff for the 2017-18 school year based on a 1.64% total package. All Ayes

I. Discussion of/action to approve administrative salaries for the 2017-18 school year

Moved by Patterson, seconded by Dawson to approve administrative salaries for the 2017-18 school year based on a 1.64% total package; Superintendent (Year 1 of 3 Contract), Middle School Principal (Year 1 of 2 Contract), Elementary Principal (Year 1 of 2). All Ayes

J. Closed Session: The board will enter into closed session as provided in Section 21.5(i) of the open meetings law for the purpose of discussing potential sale of real estate

Moved by Patterson, seconded by Haselhoff to enter into closed session as provided in section 21.5(1)(i) of the open meetings law for the purpose of discussing the potential sale of real estate. Ayes: Haselhoff, Patterson, Carver, Dawson and Fuhrman

The board resumed in open session at 8:25P.M.

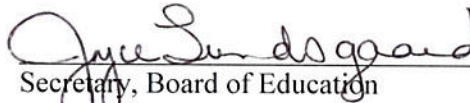
10. Adjournment

Moved by Haselhoff, seconded by Patterson to adjourn the meeting at 8:28 P.M. All Ayes

Regular Meeting – June 19, 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Special Meeting
May 24, 2017**

The Cherokee Community School District Board of Education held a special meeting on Wednesday, May 24, 2017 at 4:45 P.M. The meeting was held in the superintendent's office, 600 W. Bluff St., Cherokee, IA.

1. Call the Special Meeting to Order

The meeting was called to order at 4:45 P.M.

2. Approve Agenda

Moved by Patterson, seconded by Carver to approve the agenda. All Ayes

3. Roll Call of Members in Attendance

Roll call of board members was taken. Present were Fuhrman, Dawson, Patterson and Carver. Haselhoff was absent.

Others present: Kim Lingenfelter and Joyce Lundsgaard

4. New Business

A. Discussion of/action to approve the master working agreement with the Cherokee Education Association for the 2017-18 school year

Moved by Dawson, seconded by Patterson to approve the master working agreement with the Cherokee Education Association for the 2017-18 school year with a \$130 increase on base /\$10 on each step and lane for a total package increase of 1.64%. All Ayes

B. Discussion of/action to accept lowest responsive responsible bids for Summer 2017 alternate facility projects

Moved by Patterson, seconded by Carver to delay action on the summer 2017 alternate facility projects until the June meeting. All Ayes

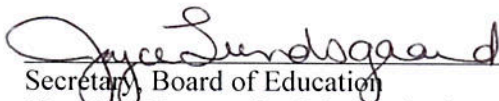
5. Adjournment

Moved by Patterson, seconded by Dawson to adjourn the meeting at 5:02 P.M. All Ayes

Regular Meeting, June 19th 5:30 P.M.



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report - May 17

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 3,165,245.12	1,075,256.52	899,518.33	\$ 3,340,983.31
Management	482,362.14	22,139.97	986.34	503,515.77
Self-Insurance Fund	1,231,026.25	24,086.01	19,526.42	1,235,585.84
Subtotal General Fund	4,878,633.51	1,121,482.50	920,031.09	5,080,084.92
Activity	118,363.53	13,970.16	22,228.92	110,104.77
PPEL	311,400.18	29,423.11	45,380.50	295,442.79
Capital Projects (Sales Tax)	861,559.11	64,251.63	7,845.13	917,965.61
Debt Service	-	-	-	-
Hot Lunch	125,782.56	52,085.20	26,212.94	151,654.82
Trust and Agency	30,654.32	0.12	-	30,654.44
Total - All Funds	\$ 6,326,393.21	\$1,281,212.72	\$ 1,021,698.58	\$ 6,585,907.35

CHEROKEE COMMUNITY SCHOOL DISTRICT

General Fund Financial Report

May 31, 2017

Balance on Hand May 1, 2017	\$ 4,878,633.51
Operating Fund	
Receipts	
Property Tax	262,343.60
Central Trust - Interest	195.79
State Foundation Aid	466,089.00
Preschool State Aid	13,444.00
Iowa Early Intervention	6,574.00
TSS	54,707.00
Professional Development	4,318.00
Iowa Core	1,835.00
Open Enrollment	236,535.60
Mentoring	-
Special Education	-
SU - Breakdown Insurance	815.76
Medicaid	2,883.12
Food Service Salary/Benefits	-
Donations: Thomas, Foundation, PTA	2,265.22
Misc Receipts	<u>23,250.43</u>
Receipts	1,075,256.52
Self Insurance Fund	
Premiums/Claims	-
Interest	<u>63.41</u>
Receipts	63.41
Management Fund	
Cherokee County Treasurer	22,099.02
EMC Dividend	-
Central Trust Interest	<u>40.95</u>
Receipts	22,139.97
Total Receipts	<u>1,097,459.90</u>
	5,976,093.41
Disbursements	
Operating Fund	
General Fund Invoices	120,148.45
Net Payroll	399,224.79
Payroll Deductions	178,710.83
FICA - Medicare - District Portion	42,779.85
IPERS - District Portion	50,808.84
Health Insurance	77,213.10
Retiree Health Insurance - Dep/Disability	5,082.76
Fortis - Life & LTD	1,527.11
Void Checks	-
Disbursements	875,495.73
Self-Insurance Fund	
Three Rivers - Claims	17,711.42
CRMC - Employee Flu Shots	-
Administration Fees	<u>1,815.00</u>
Disbursements	19,526.42
Management Fund	
Early Retirement Incentive	-
SU Insurance	-
Early Retirement Insurance	986.34
Liability Insurance	-
Disbursements	<u>986.34</u>
Total Disbursements	896,008.49
Balance on Hand May 31, 2017	5,080,084.92
Bank Balance - Central Trust Bank	1,004,820.12
NSCU Savings Balance	38.90
Outstanding Deposit-Returned Checks/Check#24317	58.50
Outstanding Credit - Treasurer State of Iowa	-
Investment Funds	3,065,788.31
Certificate of Deposits	1,169,356.34
Outstanding Checks	159,977.25
	5,080,084.92

<u>Vendor ID</u>	<u>Don</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 10 GENERAL FUND	
WHS Ind Arts			
13610		Airgas USA, LLC	67.64
RJ Thomas Funds - Pigott			
13707		Alecia's Sweets	60.00
Bus cameras			
10104		American Bus Video, Inc.	2,160.00
ISP Technology-chromebook parts			
ISP Technology-chromebook parts			
12957		Asset Genie, Inc.	4,229.30
Library book refund			
13709		Benson, Brian and Laura	9.00
Roosevelt water softener			
WHS water softener			
busbarn drinking water			
Water-CMS Nurse office			
10079		Blaine's Culligan and Sundance Spas	131.50
WHS library books			
CMS Library books			
13052		Book Vine, The	409.91
Tire repair			
13394		Brad's Tire Service	20.09
CTE funds-T.Stoneking			
CTE funds-T.Stoneking			
CTE funds-T.Stoneking			
12726		CDW Government, Inc.	2,197.13
Maint supplies-floor finish			
11243		Central Iowa Distributing	1,265.00
Maint supplies-fuses			
10034		Champion Electric	89.18
Hep B			
Hep B - 2			
11157		Cherokee Regional Medical Center	426.00
Board meeting minutes			
Special Board meeting minutes			
Legal notice			
18221		Chronicle Times, The	372.49
Sewr-929 N Roosevelt-Sewer			
10084		City of Cherokee	601.96

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
CMS Gym AC		
CMS Gym AC		
20223	Control System Specialist	511.00
Legal services		
10305	Cornwall, Avery, Bjornstad, Scott and Davis	1,525.00
Bus inspection		
11300	Department of Education	720.00
CTE funds-T.Stoneking		
13677	Dryearseboard	617.39
Mileage		
18340	Fiedler, Mike	61.00
RJ Thomas funds-M.Pigott		
11060	Godfather's Pizza	162.00
CMS FCS groceries		
CMS FCS groceries		
ISP Technology-UPS shipping		
CMS FCS groceries		
10274	Hy-Vee Food Stores, Inc	70.32
Medicaid		
12846	Iowa Department of Human Services	4,588.90
SpEd materials		
11068	Kaplan School Supply Corp	869.04
WHS office restroom remodel		
12816	Menards	288.44
ISP WHS Band repair		
WHS Band ersale		
WHS Band resale		
WHS Band mouthpiece-school instrument		
ISP WHS Band repair		
ISP WHS Band repair		
CMS Band materials		
10894	MidBell Music, Inc.	768.76
CMS library book refund		
13706	Miller, Natasha	7.00
WHS Auditorium AC		
CMS HVAC repair		
11495	Modern Heating and Cooling, Inc.	756.00
Trans supplies		
Trans supplies		
Trans repair parts		
Trans repair parts		
Trans supplies		
Trans repair parts		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Trans oil/lubricants	
	Trans repair parts	
	Trans oil/lubricants	
	Trans supplies	
	Trans repair parts	
10180	Motor Parts Sales	196.84
	Trans tire repairs #17, #7, #2, #1, #5	
	Trans tire repairs #17, #7, #2, #1, #5	
	Trans tire repairs #17, #7, #2, #1, #5	
10425	Northside Tire Inc	390.79
	Driver's Ed installaation of pedal	
10946	Rasmussen's	217.11
	WHS Steam leak repair	
10173	Reinert Machine Shop	151.85
	WHS PE	
13686	Rogue	2,375.86
	Trans repairs - suburbans	
	Trans repairs - suburbans	
	Trans repairs - suburbans	
	Trans repairs - suburbans	
11459	Ron's Repair, Inc.	504.00
	Mileage	
11841	Sargent, Lyle	33.00
	SpEd materials	
	SpEd materials	
	CO-Supplies	
11884	School Specialty, Inc.	257.21
	SpEd Tuition	
	Reg Ed Tuition	
12692	Sioux City Comm School District	5,106.71
	CPR certification cards	
12926	Spencer Hospital	48.00
	Maint supplies	
13294	SUPPLYWORKS	417.40
	Administration fee	
10923	TASC	1,367.12
	District copiers	
10250	US Bank Equipment Finance	3,004.00
	FB field stencils	
13710	USSC	1,340.08

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Cell phone-CMS principal		
18319	Verizon Wireless	427.82
Central Office furniture		
13701	Wayfair, LLC	853.63
Bus class-M.Pigott		
College Now - Spring		
10248	Western Iowa Tech Comm College	28,433.24

Fund Total: 68,108.71

Checking 1 Fund: 71 SELF-INSURANCE FUND

Administration fee		
11575	Group Resources of Iowa, LLC dbaThree Rivers Benefit Corp	1,841.00

Fund Total: 1,841.00

Checking Account Total: 69,949.71

Checking 2 **Fund: 36 PHYSICAL PLANT & EQUIPMENT**

WHS/CMS HVAC repairs		
WHS/CMS HVAC repairs		
CMS Gym AC		
20223	Control System Specialist	1,826.47

LED Lights for WHS		
13429	ECHO Group, Inc.	29,649.00

WHS HVAC repairs		
11495	Modern Heating and Cooling, Inc.	2,549.74

Fund Total: 34,025.21

Checking Account Total: 34,025.21

Checking 3 **Fund: 21 STUDENT ACTIVITY FUND**

Music Booster reimbursement- park tickets		
13670	Adventureland Park	330.00

Baseball officials - 6/19		
30766	Brown, Douglas	110.00

Pd in revolving-receipted in Act Fund		
Paid in Revolving S/B Act Fund		
19014	Cherokee Comm School District	1,077.00

WHS Track concessions		
31168	Cherokee Locker, Inc.	903.75

Speech frames		
10314	De Vos, Jaylene	12.65

Softball Official		
13708	Dreckman, Tim	100.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
12648	Baseball officials - 6/29 Dupic, Richard	110.00
30880	BB/SB concessions Farner-Bocken Company	324.72
30058	Softball Officials - 6/20/17 Fjerstad, Clayton	100.00
12645	Softball officials - 6/26 Fleming, LeAnn	100.00
30040	Softball officials - 6/19 - 3 games Groff, Kris	160.00
30913	Baseball officials - 6/12 Baseball officials - 6/26 HANSEN, PETER	220.00
30936	Softball officials - 6/16 Freshman Baseball Official - 6/27 HARRIMAN, WADE	175.00
31035	Baseball officials - 6/20 HARRIS, MARK	110.00
30902	CMS Girls membership WHS Girls membership Iowa Girls High School Athletic Union	100.00
10115	WHS Boys IHSAA membership Iowa High School Athletic Association	2.00
13329	WHS Band Solo/Ensemble registration fee IOWA HIGH SCHOOL MUSIC ASSOCIA	12.00
13209	Baseball official - 6/19 Freshman Baseball Official - 6/27 Jones, Eric	185.00
12641	Softball Officials - 6/20/17 Miller, Lannie	100.00
31644	Baseball officials - 6/24 Needs, Darwin	110.00
30236	Letter pins NEFF COMPANY	389.84
30706	Softball officials - 6/26 Softball Official PEDERSEN, LES	200.00

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	Baseball officials - 6/12	
	Baseball officials - 6/26	
31171	Pfeiffer, James	220.00
	Baseball officials - 6/20	
13469	Rassel, Nathan	110.00
	Softball officials - 6/19 - 3 games	
30160	RICHARZ, DEB	160.00
	Softball officials - 6/12 - 3 games	
30059	Rogers, Tim	160.00
	Boys Basketball Fundraiser	
13686	Rogue	529.45
	Sotball officials - 6/12 - 3 games	
13683	Scmidt, Aaron	160.00
	Freshman Baseball Official - 6/23	
31251	Van Beek, Alan	75.00
	Softball officials - 6/16	
31584	Wessling, Doug	100.00
	Softball officials - 6/15 - 3 games	
30337	Wiener, Arnie	160.00
	Baseball officials - 6/29	
31256	WUEBKER, WAYNE	110.00
	Baseball officials - 6/24 Freshman Baseball Official - 6/23	
30474	Zalme, Mark	185.00

Fund Total: 6,901.41

Checking Account Total: 6,901.41

Checking 4 Fund: 61 SCHOOL NUTRITION FUND

Sign usage-summer lunch
program
10084 City of Cherokee 20.00

WHS milk
Roosevelt milk
CMS milk
WHS milk
Roosevelt milk
CMS milk
Food service- Summer Lunch
WHS milk

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
40114	Dean Foods North Central	768.73
Mileage		
40232	Gravenish, Cindy	164.00
Mileage		
40288	Halder, Kathi	166.00
Food service-kitchen carts		
11735	Marcus Lumber	44.32
Food items - Summer lunch		
Food items		
18253	MARTIN BROS. DISTRIBUTING CO., INC.	1,148.92
Food service van		
10180	Motor Parts Sales	19.08
Kitchen outlet installations		
12338	Nelson Electric	1,870.00

Fund Total: 4,201.05
Checking Account Total: 4,201.05

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
WHS Choir accompanist		
12912	Adams, Teresa	233.40
Gas service-600 W Bluff-WHS		
Gas service-336 Gillette-Armory		
Gas service-Roosevelt		
Gas service-320 Gillette - Busbarn		
Gas service-206 E Indian-CMS		
Gas service-600 W Bluff-WHS		
10094	Alliant Energy	4,059.32
Maint mop service		
Maint mop service		
Maint mop service		
Maint mop service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	868.45
IAAE conference lodging-Foresman/Heater		
Conference Lodging-J.Vannatta		
Conference lodging-Kingdon		
PTA purchase-1st Grade		
Maint supplies		
Handrails-WHS Auditorium		
12882	ATIRACredit MasterCard	2,687.97
Open enrollment-TLC-2nd Semester		
10930	Aurelia Community Schools	10,137.24
Retirement cake		
13451	Beth's Baked Goods	32.00
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Trans supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Maint supplies		
Trans supplies		
Maint supplies		
Maint supplies		
Baseball field		
Trans supplies		
Maint supplies		
Grounds maint		
Baseball field		
Maint supplies		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
10021	Bomgaars	378.47
Trans repair parts		
10396	Builder's Sharpening and Service	12.70
Sewer-600 W Bluff-WHS		
Water-208 E Indian-Baseball		
Sewer-206 E Indian-CMS		
Sewer-600 W Bluff-busbar		
Sewer-636 Gillette-Armory		
Sewer600 W Bluff-WHS		
Sewer-600 W Bluff-Lawn		
0617-23301000		
10084	City of Cherokee	1,753.49
MS Gym AC		
20223	Control System Specialist	426.00
Education Foundation-LEGO		
league t-shirt		
12371	Creative Services	266.70
WHS Library supplies		
10051	Demco	132.20
Paint		
10239	Diamond Vogel Paints	1,626.10
Roos office door lock		
12268	Doors, Inc.	348.39
Ed Foundation-Timmerman-3rd		
gr		
13704	Grotto of Redemption	202.50
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
WHS FCS groceries		
CMS FCS groceries		
ECLC-Buddy Brunch-cookies		
Teacher Appreciation-rolls		
TAX OFF		
10274	Hy-Vee Food Stores, Inc	445.86
CTE-Conference		
registration-Breyfogle		
11695	IFCSE Conference	225.00
Background checks		
11789	Iowa School Finance Information Service	84.00
Iowa Assessments		
10555	Iowa Testing Programs	310.24
WHS Band music - approval		
WHS Band music - approval		

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	WHS Band music-Judges copies	
	WHS Band music - approval	
	WHS Band music-approval	
	WHS Band music-approval	
	WHS Band music	
	WHS Band music-approval	
	WHS Band music-Judges copies	
	WHS Band music - approval	
	WHS Vocal Contest music	
	WHS Band music-approval	
	WHS Band music-approval	
	WHS Band music-Judges copies	
	Roos Vocal music	
	WHS Band music	
	WHS Band music-approval	
	WHS Band music-Judges copies	
	WHS Band music - approval	
	WHS Band music - approval	
	WHS Band music	
	WHS band solo/ensemble music	
	WHS Band music - approval	
	WHS band solo/ensemble music	
	WHS band solo/ensemble music	
	WHS Band music-approval	
	WHS Band music - approval	
	WHS Band music - approval	
	Graduation vocal music	
	WHS band music	
	WHS band music	
	OPUS music	
	WHS Band music-approval	
	WHS Band music-approval	
	WHS Band music-approval	
12200	J.W. Pepper and Son, Inc.	122.98
	WHS diplomas/covers	
	WHS diplomas/covers	
	WHS diplomas/covers	
12270	Jostens	882.29
	SpEd-Mosbach	
	SpEd-Mosbach	
11068	Kaplan School Supply Corp	971.12
	Library book refund	
13700	Kerns, Jason and Annmarie	4.99
	Conference expenses	
11637	Kingdon, Casey	170.44
	Open enrollment-TLC-2nd	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Semester		
11366	M-M-C Community Schools	9,799.33
District copier overages		
Print room staples		
18269	Marco Technologies LLC	1,083.04
Retirement gift		
Retiree gift		
11272	Master Teacher, The	207.40
Iowa Core PD-Zwiefel		
13688	Mathematically Minded	367.00
Roosevelt library books		
10649	MidAmerica Books	160.55
Electricity-336 Gillette-Armory		
Electricity-334 Gillette-busbarn		
Electricity-600 W Bluff-WHS		
Electricity-600 W Bluff-concession		
Electricity-929 N Roosevelt		
Electricity-Doupe ballfields		
Electricity-206 E Indian-CMS		
12363	MidAmerican Energy Company	8,160.22
CMS band		
CMS band		
CMS band		
10894	MidBell Music, Inc.	44.49
Sound system repair		
13687	Midwest Sound and Lighting	1,342.02
Roosevelt AC		
12338	Nelson Electric	48.00
Postage machine		
18326	Pitney Bowes	382.59
Open enrollment-TLC-2nd Semester		
30717	RIVER VALLEY COMMUNITY SCHOOL	3,379.08
Garbage collection		
10217	Sanitary Services, Inc.	2,576.02
Clothing allowance		
11841	Sargent, Lyle	100.00
Print room supplies		
Central Office supplies		
11884	School Specialty, Inc.	410.51

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Open enrollment TLC		
10778	Sioux Central Community School	10,137.24
Open enrollment - TLC-2nd Semester		
10797	South O'Brien Schools	10,137.24
WBL mileage		
30427	Stoneking, Tim	229.50
Maint supplies		
13294	SUPPLYWORKS	340.15
Security service-Roosevelt		
Security service-WHS		
13165	Tyco Integrated Security LLC	1,090.18
Awards Night reception		
10410	Washington High School-The Hub	72.00
Ed Foundation-Timmerman-3rd gr		
13703	West Bend Historical Society	162.00
Phone charges - CO/Superintendent		
10566	Windstream	806.72

Fund Total: 77,417.13

Checking 1 Fund: 71 SELF-INSURANCE FUND

Administration fee		
11575	Group Resources of Iowa, LLC dbaThree Rivers Benefit Corp	1,815.00

Fund Total: 1,815.00

Checking Account Total: 79,232.13

Checking 2

Checking 2 Fund: 36 PHYSICAL PLANT & EQUIPMENT

CMS pod carpet		
10537	Robinson's Furniture and Floors	16,230.94

Fund Total: 16,230.94

Checking Account Total: 16,230.94

Checking 3

Checking 3 Fund: 21 STUDENT ACTIVITY FUND

9th Baseball officials - 5/30		
13684	Anderson, Grant	75.00

CMS track scoring		
31079	ASPI Solutions, Inc.	384.00

Sp Olympic-Elite Athlete Banquet		
Booster Club-Softball		
12882	ATIRAccredit MasterCard	220.70

<u>Vendor Name</u>	<u>Amount</u>
Baseball officials - 6/9 31481 Boyd, Michael	110.00
FB Coaches shirts Winch assembly 19014 Cherokee Comm School District	1,077.00
WHS Track concessions-buns 10865 Cherokee Comm School Food Service	65.70
WHS Track concessions 11224 Chesterman Co.	378.00
Hub groceries Hub groceries 10067 Fareway Stores, Inc.	25.71
WHS BB/SB concessions 30880 Farner-Bocken Company	722.47
Awards engraving Awards engraving 13459 Five-Star Awards and More	285.40
Softball officials - 6/6 30058 Fjerstad, Clayton	100.00
Baseball official - 6/3 - 3 games 31206 GLIENKE, WILL	185.00
Softball resale 30028 Graphic Edge, The	154.17
Softball officials - 6/1/17 Softball officials - 6/5 30040 Groff, Kris	200.00
Baseball officials - 6/5 31035 HARRIS, MARK	110.00
Awards night reception 10921 Heater, Jolleen	8.73
Baseball official - 6/3 - 3 games 9th Baseball officials - 5/30 13209 Jones, Eric	260.00
Softball officials - 6/6 12641 Miller, Lannie	100.00
WHS Concessions-propane 11006 Moore, David	34.00
Baseball officials - 6/5	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
31646	MOUSEL, TIM	110.00
Scoreboard repair		
10159	Nevco Inc.	49.47
Softball officials - 6/3-4 games		
13682	Niewoehner, Wade	210.00
Softball officials - 6/3-4 games		
30706	PEDERSEN, LES	210.00
Prom flowers		
10671	Rhoadside Blooming House, LTD	113.94
Softball officials - 6/1/17		
Softball officials - 6/5		
30160	RICHARZ, DEB	200.00
Fall musical		
30927	SAMUEL FRENCH, INC.	231.40
Softball officials - 6/9		
13685	Schiefen, Brodey	110.00
WHS Track concessions		
30820	Snappy Popcorn Co., Inc.	324.00
Track timing/Booster club - 1/2		
12764	Tesch, Shannon	1,500.00
State track picture		
13705	Tucker Photography & Video	8.00

Fund Total: 7,562.69

Checking Account Total: 7,562.69

<u>Checking</u>	<u>4</u>	<u>Fund: 61</u>	<u>SCHOOL NUTRITION FUND</u>
Lunch refund			
13689	Bunkers, Jim		81.70
Food items			
Food items			
Food items			
11224	Chesterman Co.		523.50
Lunch refund			
13690	Clyde, Jerod and Cari		57.15
Lunch refund			
13691	Conley, Bonni		19.55
Lunch refund			
13692	Dagel, Bruce and Leah		17.10

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
	CMS milk	
	Food service	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
	CMS milk	
	Roosevelt milk	
	Roosevelt milk	
	CMS milk	
	WHS milk	
40114	Dean Foods North Central	2,209.40
	Food items	
	Food items	
	Food items	
40032	Earthgrains	666.72
	Supply items	
40247	Ecolab	259.23
	Food items	
	Supply items	
40236	Farner Bocken Company	2,538.59
	Food service	
30880	Farner-Bocken Company	6.00
	Extermination service	
10979	Guardian Pest Solutions	150.00
	Food items	
10274	Hy-Vee Food Stores, Inc	34.68
	Lunch refund	
13693	Johnson, Bruce and Leah	113.60
	Lunch refund	
13699	Laursen, Shane	17.30
	Supply items	
	Food items - ala carte	
	Food items	
	Food items - ala carte	
18253	MARTIN BROS. DISTRIBUTING CO., INC.	4,560.13
	Lunch refund	
13694	Parrott, Brian and Michelle	11.30
	Lunch refund	

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
13698	Sandine, Kari	8.05
Lunch refund		
13695	Tjeerdsma, Jan and Eileen	86.40
Lunch refund		
13696	Van Roekel,	9.50
Lunch refund-Spanish Club		
10300	Washington High School	20.00
Lunch refund		
13697	Woods, Tim and Jalene	29.60
Lunch refund		
40098	York, Joyce	16.70

Fund Total: 11,436.20
Checking Account Total: 11,436.20

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Amount</u>
Checking	1	
Checking	1 Fund: 10 GENERAL FUND	
	ISP Technology	
	Mailbags	
	State Wrestling parking pass	
	Thomas funds-FTC computer	
	Ed Foundation-Jam DeVos-zoo trip	
	Thomas Funds-White-Book club	
	PTA purchase-1st Grade	
	Maint supplies	
12882	ATIRAcredit MasterCard	1,225.59

Fund Total: 1,225.59
Checking Account Total: 1,225.59

Checking	3	
Checking	3 Fund: 21 STUDENT ACTIVITY FUND	
	Fine Arts Pink Honor Cords	
	Lodging for Dr, Heidel-working with WHS	
	NHS honor cords	
	Softball fundraiser	
	Spanish Club Honor cords	
	Baseball fundraiser-bats	
	Book club	
12882	ATIRAcredit MasterCard	2,397.38

	State Track meal money	
13234	Cash and Joyce Lundsgaard	735.00

Fund Total: 3,132.38
Checking Account Total: 3,132.38

Checking	4	
Checking	4 Fund: 61 SCHOOL NUTRITION FUND	
	Food service wheels	
12882	ATIRAcredit MasterCard	129.80

Fund Total: 129.80
Checking Account Total: 129.80

<u>Vendor ID</u>	<u>Vendor Name</u>		<u>Amount</u>
Checking		3	
Checking		3	
		Fund: 21	STUDENT ACTIVITY FUND
Baseball official - 5/22			
13684	Anderson, Grant		110.00
Softball official - 5/25			
30936	HARRIMAN, WADE		100.00
Softball Officials - 5/25			
31584	Wessling, Doug		100.00
Baseball official - 5/22			
31125	ZAHNLEY, DOUG		110.00

Fund Total: 420.00
Checking Account Total: 420.00

JUNE 2017 ECLC AND ROOSEVELT BOARD REPORT

Valery Fuhrman, ECLC and Elementary Principal

District Mission: "With community involvement, we will empower learners to become contributing members to our changing world"

District Goal Actions

1: Implement a successful 1:1 **technology** initiative to enhance student learning, instruction, and achievement.

- Mrs. Ducommun is leading a Tech Symposium class this summer for license renewal credit.
- Bill and his crew spent time updating Chromebooks in the lab and computers for teachers at the end of the year.

2: Increase implementation and alignment of **Iowa Common Core** curriculum utilizing Characteristics of Effective Instruction (**S**tudent Centered-**T**eaching for Learner Differences-**A**ssessment for Learning-**R**igor and Relevance-**T**eaching for Understanding).

- Mrs. Husman provided an overview of the new math curriculum website and a supporting shared document to help teachers "poke around" on the new site and look at the resources it offers to them. This will allow teachers the opportunity to consider some beginning of the year planning while we wait for the new textbooks and teacher guides to arrive.
- We have been working with AEA to set up a training group for CIM (Comprehensive Intervention Model) reading strategies.
- RES will host two training classes this summer for STEM- both related to grants received by our teachers- Ramps and Pathways (K) and ST Math (3rd through STEM grant and K through Education Foundation).

3: Improve **communication** between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Volunteer breakfast
- End of the Year Google Survey Results: I will share these response documents with you in an email so you may look at them at your convenience. There are several ideas shared that offer an opportunity to celebrate the exciting things happening in our classrooms.
 - #1: RES teachers completed "2016-17 RES End of the Year Classroom Report (Responses)" to provide feedback on their individual classroom/personal work towards district goals and successes for this year.
 - #2: RES teachers completed " 2016-17 _____ Grade EOY Report" as a grade level team to reflect on their progress and data for the year.
 - #3: All CCS D teachers were asked to complete the "2016-17 Career-MCGF-Global-Health (Responses)" survey to provide a document of how our teachers met Chapter 12 (state law/Dept of Ed) regulations by incorporating the topics of career education, multicultural- gender fair education (MCGF), global education, and health education into their curriculums and instruction.

Other Notes:

- With current enrollment information, we are expecting 495 students in ECLC-4th grade!
- Summer custodial staff have cleaned several of the RES classrooms already! They are off to a good start.
- Summer school is being offered this year by Mrs. Rebecca Mosbach and Mrs. Keara Cormany. Kelsey Todd will assist again if our numbers look like we need extra help. The structure was changed this year due to fewer teachers. Classes will be on Tuesdays and Thursdays (July 25 & 26, August 1 & 3, and August 8 & 10). Each grade level will have a time slot to attend allowing the teachers to focus on one grade level at a time.

For comparison: **Iowa Assessments Proficiency Rates:**

	2015-16 Proficiency Rates			2016-17 Proficiency Rates		
	Reading	Math	Science	Reading	Math	Science
2nd	74%	63%	77%	70%	56%	69%
3rd	88%	88%	91%	77%	83%	88%
4th	82%	85%	90%	83%	82%	88%

Winter Testing Data from the FAST tests:

2016-17 FAST Winter Data-

number indicates % of students who met the benchmark to be considered proficient

	a Reading			% increase	CBM-WCPM			% increase	CBM-Accuracy			% increase	Early Reading			% increase
	Fall	Winter	Spring		Fall	Winter	Spring		Fall	Winter	Spring		Fall	Winter	Spring	
	all RES	67.19	68.4		65.52		54.92		58.2	66.36			73.77	88.52	90.16	
K		71.43	69.41										69.05	73.81	65.88	
1	77.63	88.31	88.31										86.84	85.71	80.52	
2	64.04	57.3	52.81		52.81	57.3	59.55		60.67	82.02	84.27					
3	56.63	59.04	53.66		56.63	56.63	62.2		69.88	85.54	89.02					
4	72.22	68.06	65.75		55.56	61.11	67.12		94.44	100	98.63					

72.44% of students are adequately progressing

The guideline from the legislation is a benchmark of 80%.

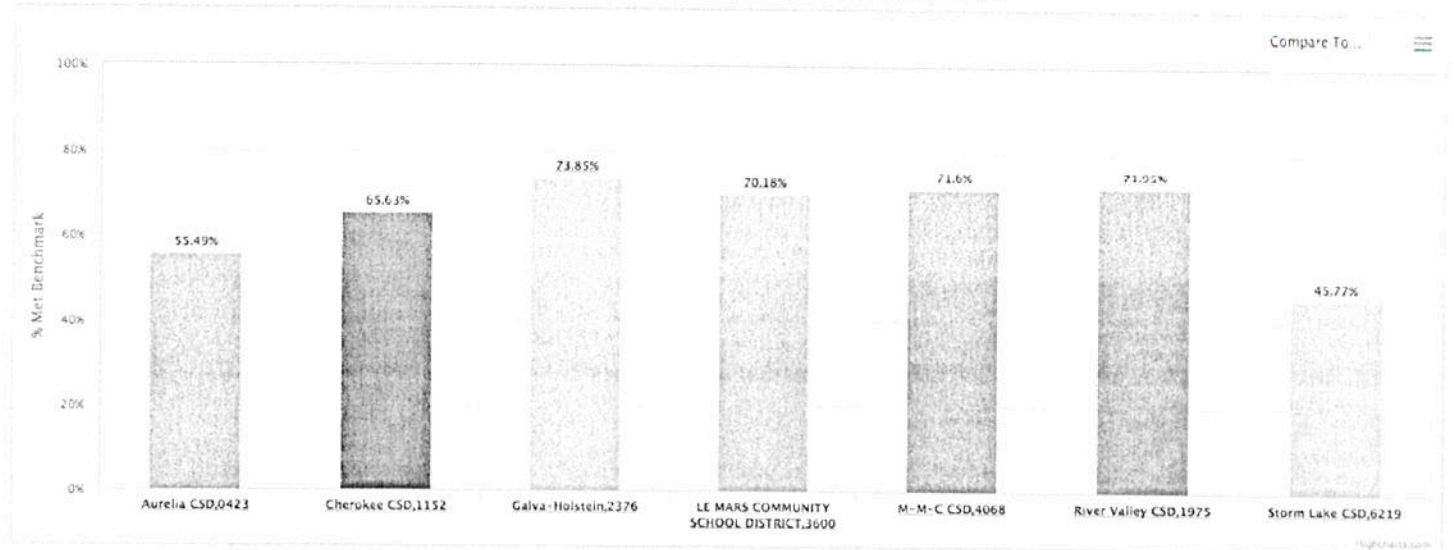
- If 80% or more of our students are proficient on the assessments, then our core instruction (whole group, classroom based instruction) is working for our students.
- If the score is below 80%, then we need to continue to analyze core curriculum and instruction for potential changes.

RES response to the data:

- **CELEBRATING** the gains in our "green" scores!
- **CELEBRATING** 1st grades proficiency rates in aReading and in their Early Reading tests! First grade is fully utilizing their reading block for guided reading and "double blocking" to provide decoding and reading groups for students who were not proficient.

Additional comments for the board:

- Differentiated Accountability Measures:
 - ADBD-% of learners screened– 89% (due to not doing IGDIs in ECLC)
 - ADBD-% of learners not at benchmark that are PM'd– we will watch this weekly- 95% or better every week is the goal (not sure what date the state will take this data from)
 - UI- % of learners at benchmark– over all 66% for RES
 - UI-% of learners maintaining proficiency– Fall/67%, Winter/68%, Spring/66%



WHS Principally Speaking

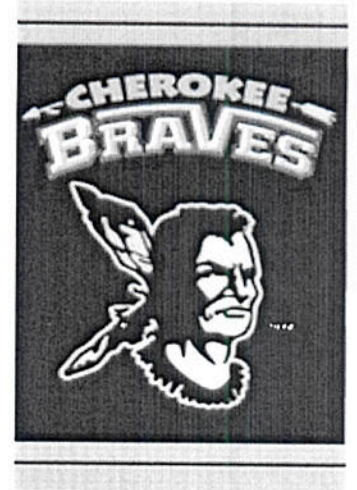
May 2017

Cherokee Community School District

District Mission

"With community involvement, we will empower learners to become contributing members to our changing world.

- Summer lunch program has been a huge success this summer so far.



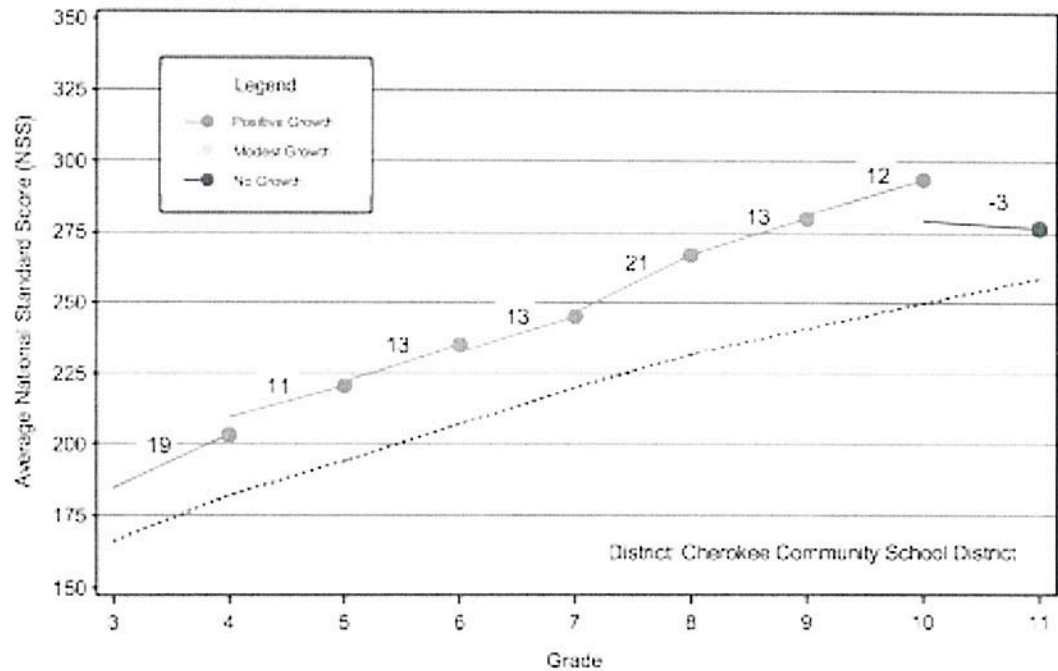
District Goals

Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.

- All but three of the high school computers have been turned back into the tech office for the summer. The tech team will be updating, cleaning, and getting them organized and ready to go for the 2017-18 school year.

- Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.

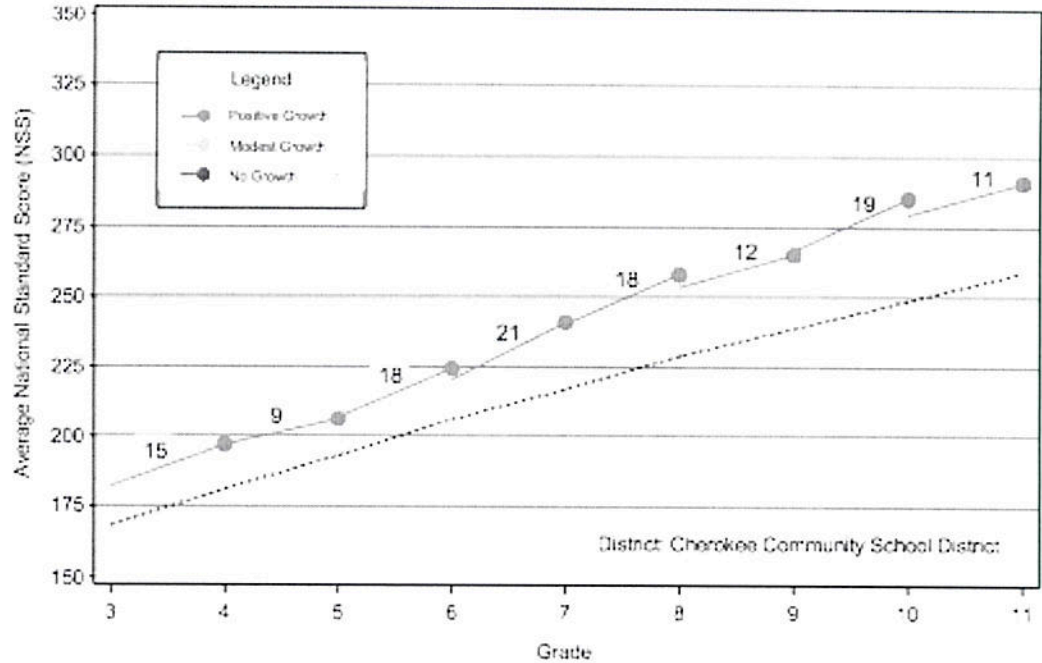
Figure 7
Cohort Growth in Reading
for the 2015-2016 to 2016-2017 School Years



The above graph depicts the growth of students in your district. Each line segment represents a different cohort. The dots indicate this year's average NSS for each grade. The line attached and the number above it show the amount of growth a particular cohort made over the past year. The dashed line indicates the level of achievement required for proficiency. Note that growth was not calculated using matched students.



Figure 8
 Cohort Growth in Mathematics
 for the 2015-2016 to 2016-2017 School Years



The above graph depicts the growth of students in your district. Each line segment represents a different cohort. The dots indicate this year's average NSS for each grade. The line attached and the number above it show the amount of growth a particular cohort made over the past year. The dashed line indicates the level of achievement required for proficiency. Note that growth was not calculated using matched students.



Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Meagan Foresman our Youth Based Service worker has taken another position. Season's Center is advertising for this position and we hope to have it filled by August 1st. This has been a valuable resource for our school, students, parents, and community.

Notes for the Board from the Superintendent – June 2017

Cherokee Community School District: *Empowering Learners*

Standards for Effective School Boards

June Standard: Advocate for public education and the needs of Iowa students by clearly articulating and advocating for the value of public education and the important role of local school governance; by developing and strengthening on-going relationships with policymakers around improving student achievement and the needs of public education; by fostering engagement and collaboration with all stakeholders to ensure high and equitable student learning.

The Iowa School Board Standards are designed for use by local school boards as common framework for excellence in school board governance. Based on best practice and research, the standards encourage boards to focus on student achievement as their primary responsibility. *Iowa Association of School Boards*

Technology/Website Update – Board/Leadership Team Goal Statement #1

- Building Reports – Principals – on the agenda
- Tech Symposium – Linda Ducommun
- News from Technology Director, William Halder
 - Chromebooks are being prepared for 2017-2018 student use – 3 students have been assisting with this process this summer
 - Chromebooks 1:1 needs – on the agenda
 - Printer/Copier equipment – on the agenda
 - Still waiting for E-Rate approval for the project(s) on the Summer 2017 list

Curriculum and Instruction Update – Board/Leadership Team Goal Statement #2

- Building Reports – Principals – on the agenda
- “It Takes A Village” Data Retreat – facilitated by Instructional Coaches
- Math Curriculum – Teacher materials were distributed
- Iowa Department of Education Public Reporting Site: reports.educateiowa.gov
This website provides access to a variety of reports covering multiple areas including district and school profiles, financial reports and school and district plans.

Communication Update – Board/Leadership Team Goal Statement #3

- Building Reports – Principals – on the agenda
- Health Services Summary from Jillian Brown – in your packet
- Education Foundation Gifts – on the agenda
- Fees – NWAEA Comparability – on the agenda
- Handbooks for Employees and Handbooks for Students – on the agenda
- Board Committee Rotations – Prior to Regular Board Meetings – Subject to Change

May 15 th @ 4:30 Building, Grounds & Capital Projects	June 19 th @ 4:30 Transportation & Nutrition	July 17 th @ 4:30 Curriculum & Instruction	August 21 st @ 4:30 Finance
September 18 th @ 4:30 Building, Grounds & Capital Projects	October 16 th @ 4:30 Finance	November 20 th @ 4:30 Policy	December 18 th @ 4:30 Curriculum & Instruction
January 15 th @ 4:30 Building, Grounds & Capital Projects	February 19 th @ 4:30 Finance	March 19 th @ 4:30 Transportation & Nutrition	April 16 th @ 4:30 Policy

Transportation and Nutrition Update

- News from Nutrition Director, Cara Jacobson
 - Milk and bread bids – on the agenda
 - Wellness Policy and Summer lunch program – on the agenda
 - Iowa Association of Educational Purchasing – on the agenda
- News from Transportation Director, Mike Wiederholt
 - Fuel bidding sheets have been delivered
 - Plans on attending

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

Notes for the Board from the Superintendent – June 2017

Cherokee Community School District: *Empowering Learners*

Strategic Planning – Finance Update

- Financials included in board packet
- Secretary/Treasurer's Report – on the agenda

Building, Grounds, and Capital Projects Update

- Closed Session – on the agenda
- Summer 2017 alternate facility projects – on the agenda
- News from Jeff Miller, Building and Grounds Director
 - Annual cleaning of floors, walls, light fixtures in classrooms has started
 - High School/Central Office – delayed due to asbestos tile – company has been contracted for safe removal
 - CMS and WHS secure vestibule project has been started

IASB Update & Other

- Fiscal Management Conference – Altoona – July 19, 2017
- Employee Relations Conference – Altoona – October 19, 2017
- IASB Annual Conference – Des Moines – November 15-17, 2017
- Recorded Webinars Available for Board Members – School Board U – contact Lou Ann Gvist at lgvist@ia-sb.org or (515) 247-7064

Policy/Legislative Update [IASB/SAI/RSAI/IDOE]

- Board Policy – Annual Notice and Meal Charges – on the agenda
- Legislative News/Updates/Priorities from our Partners in Education:

<http://www.sai-iowa.org/sai-legislative-priorities.cfm>

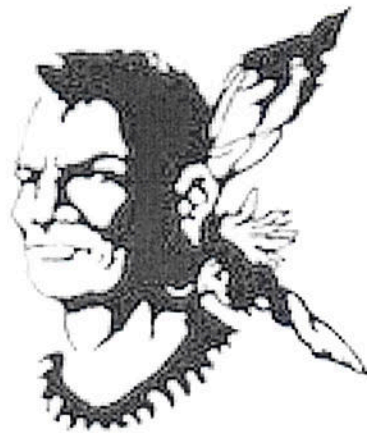
https://www.educateiowa.gov/resources/legislative-information?utm_medium=email&utm_source=govdelivery

<http://www.rsaia.org/legislative.html>

http://www.ia-sb.org/Main/Advocacy_Center3/Advocacy_Agenda/Legislative-Priorities/Main/Advocacy_Center/IASB_s_Advocacy_Agenda/Legislative-Priorities.aspx?hkey=19e89bb6-0b58-4dca-9bb1-6e279051f829

Board/Leadership Team Goal Statements

1. Implement a successful 1:1 technology initiative to enhance student learning, instruction, and achievement.
2. Increase implementation and alignment of Iowa Common Core curriculum utilizing Characteristics of Effective Instruction.
3. Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.



CCSD Tech Symposium

"Empowering Learners"

Using technology to incorporate 21st Century Skills into our classrooms

5 Days of Tech offerings - choose the days that appeal to you most!

June 26 - 30 Registration deadline - June 5

8-12, lunch, 12:30-4 pm - Location TBA

2 Day Registration information
(1 license renewal credit)

4 Day Registration information
(2 license renewal credits)

<p>Day 1 Mon June 26</p> <p>Using basic Google Apps to take lessons to the next level</p>	<p>Google Drive organization & customization</p> <p>Google Keep (bookmarks, to do list, notes, etc.)</p> <p>Google Docs (formatting, interactive table of contents, comments, research, suggestion mode for peer editing, etc.)</p> <p>Google Slides (adding additional components - images, videos, links, etc.) Q & A Session (running in background while sharing presentation with class) Other feedback methods</p> <p>Google Sheets (other uses than just numbers!)</p> <p>Proper search and use of materials (understanding copyright)</p> <p>Images / Pics Audio & Music Video</p>
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<p>Day 2 Tues June 27</p> <p>Creating & Sharing</p>	<p>Google Photos (your Google photo library)</p> <p>Google Drawings (infographics)</p> <p>Google Sites (websites)</p> <p>QR Codes- (Generating & Using)</p> <p>Interactive presentations & Gynzy interactive markerboard software</p> <p>Student portfolios</p>
<p>Day 3 Wed June 28</p> <p>Enrichment & Assessment</p>	<p>Formative & Summative assessments</p> <p>Google Forms, Nearpod, Quizizz, Kahoot, Padlet, Answer Garden, Quizlet, Socrative</p> <p>Virtual field trips</p> <p>Google Maps (with street view)</p> <p>Nearpod VR</p> <p>Youtube 360</p> <p>National Parks</p> <p>Google Earth</p> <p>Video creation, editing, sharing</p> <p>Swivl Cam</p> <p>WeVideo</p> <p>Youtube Creator</p> <p>Google Photos</p>
<p>Day 4 Thurs June 29</p> <p>Creating & Connecting</p>	<p>Google Classroom</p> <p>Calendar events & reminders</p> <p>Audio & screen recording (demonstrations, brief concepts, read alouds, etc.)</p> <p>Other flipped classroom concepts</p> <p>Innovative HyperDocs</p>
<p>Day 5 Fri June 30</p> <p>Creating, Challenging, Next Steps</p>	<p>Designing Digital Break Outs</p> <p>Curriculum based challenges</p> <p>Project Based Learning (PBL)</p> <p>Google Hangouts (connect with others via video & voice calls)</p> <p>STEM / STEAM Makerspaces</p>

Health Services Summary 2104



DISTRICT: CHEROKEE COMMUNITY
 REGION: CHEROKEE

TOTAL EVENTS	OFFICE VISIT	IMM.	MEDS.	MED PROC.	EXAMS	SPECIAL ED.	PERCENT	TOTAL
NUMBER OF EVENTS	5246	0	7395	462	237	0	100.00	13340
	5246	0	7395	462	237	0		13340

SCHOOL	OFFICE VISIT	IMM.	MEDS.	MED PROC.	EXAMS	SPECIAL ED.	PERCENT	TOTAL
CHEROKEE MIDDLE SCHOOL	1801	0	2459	207	43	0	33.81	4510
ROOSEVELT ELEMENTARY	2315	0	3804	252	92	0	48.45	6463
WASHINGTON HIGH SCHOOL	1130	0	1132	3	102	0	17.74	2367
	5246	0	7395	462	237	0		13340

PERSON GENDER	OFFICE VISIT	IMM.	MEDS.	MED PROC.	EXAMS	SPECIAL ED.	PERCENT	TOTAL
FEMALE	3080	0	3783	108	116	0	53.13	7087
MALE	2166	0	3612	354	121	0	46.87	6253
	5246	0	7395	462	237	0		13340

GRADE	OFFICE VISIT	IMM.	MEDS.	MED PROC.	EXAMS	SPECIAL ED.	PERCENT	TOTAL
K1 - KINDERGARTEN	10	0	0	0	0	0	0.07	10
1	440	0	922	134	74	0	11.77	1570
2	524	0	1195	10	12	0	13.05	1741
3	448	0	567	108	1	0	8.43	1124
4	424	0	844	0	3	0	9.53	1271
5	407	0	476	0	0	0	6.62	883
6	525	0	311	0	7	0	6.32	843
7	504	0	605	207	16	0	9.99	1332
8	365	0	1067	0	20	0	10.88	1452
9	176	0	84	0	18	0	2.08	278
10	433	0	534	3	31	0	7.50	1001
11	402	0	221	0	25	0	4.86	648
12	119	0	293	0	28	0	3.30	440
OTHER	469	0	276	0	2	0	5.60	747
	5246	0	7395	462	237	0		13340

SCHEDULED ITEMS	OFFICE VISIT	IMM.	MEDS.	MED PROC.	EXAMS	SPECIAL ED.	PERCENT	TOTAL
SCHEDULED	0	0	5842	412	0	0	46.88	6254
NON-SCHEDULED	5246	0	1553	50	237	0	53.12	7086
	5246	0	7395	462	237	0		13340

STUDENT DIRECTORY INFORMATION

Student directory information is designed to be used internally within the school district. Directory information is defined in the annual notice. It may include the student's name, address, telephone number, date and place of birth, e-mail address, grade level, enrollment status, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, student ID number, user ID or other unique personal identifier, photograph and other likeness, and other similar information.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and have the opportunity to deny the inclusion of their child's information in the directory or in the general information about the students.

It is the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents.

Legal Reference: 20 U.S.C. § 1232g (2006).
34 C.F.R. Pt. 99, 300.560 - .574 (2006).
Iowa Code § 22; 622.10 (2009).
281 I.A.C. 12.3(4); 41.123.
1980 Op. Att'y Gen. 720.

Cross Reference: 504 Student Activities
506 Student Records
901 Public Examination of School District Records
902.4 Live Broadcast or videotaping

Approved _____

Reviewed 6/19/2017

Revised _____

AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION

The Cherokee Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA). A copy of the school district's policy is available for review in the office of the principal of all of our schools.

This law requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public.

The school district has designated the following information as directory information: student's name, address and telephone number; date and place of birth; email address, grade level, enrollment status, major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and the most recent previous educational institution attended by the student; photograph and other likeness and other similar information. You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect to your student provided that you notify the school district in writing not later than September, 1st of this school year. If you desire to make such a refusal, please complete and return the slip attached to this notice.

If you have no objection to the use of student information, you do not need to take any action.

RETURN THIS FORM

Cherokee _____ Community School District Parental Directions to
Withhold Student/Directory Information for Education Purposes, for 20__ - 20__ school
year.

Student Name: _____ Date of Birth _____

School: _____ Grade: _____

(Signature of Parent/Legal
Guardian/Custodian of Child)

(Date)

This form must be returned to your child's school no later than _____, 20____.
Additional forms are available at your child's school.

AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION

The Cherokee Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974. A copy of the school district's policy is available for review in the office of the principal of all of our schools.

This law requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public.

Even though student addresses and telephone numbers are not considered directory information, military recruiters and post-secondary educational institutions may legally access this information without prior parental consent. Parents not wanting military recruiters and post-secondary institutions to access the information must ask the school district to withhold the information.

The school district has designated the following information as directory information: (The only items left out of this list are address and telephone numbers. Boards need to amend the form to reflect their practice.) student's name; date and place of birth; email address, grade level, enrollment status, major field of study; participation in officially recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and the most recent previous educational institution attended by the student; photograph and other likeness and other similar information. You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect to your student provided that you notify the school district in writing not later than _____, 20__ of this school year. If you desire to make such a refusal, please complete and return the slip attached to this notice.

If you have no objection to the use of student information, you do not need to take any action.

RETURN THIS FORM

Cherokee Community School District Parental Directions to

Withhold Student/Directory Information, for 20__ - 20__ school year.

Student Name: _____ Date of Birth _____

School: _____ Grade: _____

(Signature of Parent/Legal
Guardian/Custodian of Child)

(Date)

This form must be returned to your child's school no later than _____, 20____.
Additional forms are available at your child's school.

AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION

RETURN THIS FORM

Cherokee Community School District Parental Directions to Withhold

Student Names, Addresses and Phone Numbers from Military Recruiters and Post-Secondary Educational Institutions, for 20__ - 20__ school year.

Student Name: _____

Date of Birth _____

School: _____

Grade: _____

(Signature of Parent/Legal Guardian/Custodian of Child)

(Date)

This form must be returned to your child's school no later than _____, 20____. Additional forms are available at your child's school.

USE OF DIRECTORY INFORMATION

The student handbook or similar publication given to each student which contains general information about the school will contain the following statement which is published at least annually in a prominent place or in a newspaper of general circulation in the school district:

The following information may be released to the public in regard to any individual student of the school district as needed. Any student over the age of eighteen or parent not wanting this information released to the public must make objection in writing by _____ to the principal. The objection needs to be renewed annually.

NAME, ADDRESS, TELEPHONE LISTING, EMAIL ADDRESS, DATE AND PLACE OF BIRTH, MAJOR FIELD OF STUDY, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES AND AWARDS RECEIVED, THE MOST RECENT PREVIOUS SCHOOL OR INSTITUTION ATTENDED BY THE STUDENT, PHOTOGRAPH AND LIKENESS AND OTHER SIMILAR INFORMATION.

DATED _____, 20 ____.

STUDENT PHOTOGRAPHS

The board will permit student "portrait" photographs to be taken on school premises by a commercial photographer as a service to the students and their families.

Parents will be notified prior to the taking of pictures by a commercial photographer for student "portraits." In no case will students be required to have their picture taken or be pressured to purchase pictures.

Students or commercial photographers may take pictures of students upon consent for such things as the yearbook or student newspaper.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative rules regarding student photographs.

Legal Reference: Iowa Code § 279.8 (2011).
1980 Op. Att'y Gen. 114.

Cross Reference: 506 Student Records

Approved _____

Reviewed 6/19/2017

Revised _____

STUDENT LIBRARY CIRCULATION RECORDS

Student library circulation records are designed to be used internally to assist in the orderly administration of the school district libraries. As a general rule, student library circulation records are considered confidential records and will not be released without parental consent. Individuals who may access such records include a student's parents, the student, authorized licensed employees, authorized government officials from the U.S. Comptroller General, the Secretary of Education, the Commissioner and Director of the National Institute of Education, and the Assistant Secretary for Education and State Education Department. Appropriate authorities in a health or safety emergency may access the student's library circulation records without the approval or the notification of the student's parents. Parents may not access records, without the student's permission, of a student who has reached the age of majority or who is attending a post-secondary educational institution unless the student is considered a dependent for tax purposes.

It is the teacher-librarian's responsibility, as the person maintaining the student library circulation records, to approve requests for access to student library circulation records. Students' library circulation records may be accessed during the regular business hours of the school district. If copies of documents are requested, a fee for such copying may be charged.

It is the responsibility of the superintendent, in conjunction with the teacher or teacher-librarian, to develop administrative regulations regarding this policy.

Legal Reference: 20 U.S.C. § 1232g (2010).
34 C.F.R. Pt. 99 (2010).
Iowa Code §§ 22 (2011).
281 I.A.C. 12.3(4), (12).
1980 Op. Att'y Gen. 720, 825.

Cross Reference: 506 Student Records

Approved _____

Reviewed 6/19/2017

Revised _____

INTERNET SAFETY POLICY

Introduction

It is the policy of Cherokee Community School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Protection Act.*

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Cherokee Community School District online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking," and other unlawful activities; and (b) unauthorized disclosure, use and dissemination of personal information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Cherokee Community School District staff to educate, supervise, and monitor appropriate usage of the online computer

network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Director of Technology or designated representatives.

The Director of Technology or designated representatives will provide age-appropriate training for students who use the Cherokee Community School District's Internet facilities. The training provided will be designed to promote the Cherokee Community School District's commitment to:

- a. The standards and acceptable use of Internet services as set forth in the Cherokee Community School District's Internet Safety Policy;
- b. Student safety with regard to:
 - a. Safety on the Internet;
 - b. Appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
 - c. Cyberbullying awareness and response.
- c. Compliance with E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

* CIPA definitions of terms:

MINOR. The term "minor" means any individual who has not attained the age of 17 years.

TECHNOLOGY PROTECTION MEASURE. The term "technology protection measure" means a specific technology that blocks or filters Internet access to visual depictions that are:

1. **OBSCENE**, as the term that is defined in section 1460 of title 18, United States Code;
2. **CHILD PORNOGRAPHY**, as that term is defined in section 2256 of title 18, United States Code; or
3. Harmful to minors

HARMFUL TO MINORS. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

SEXUAL ACT; SEXUAL CONTACT. The terms “sexual act” and “sexual contact” have the meanings given such terms in section 2246 of title 18, United States Code.

Approved 12/19/2011

Reviewed 6/19/2017

Revised _____

STUDENT HEALTH AND IMMUNIZATION CERTIFICATES

Students desiring to participate in athletic activities or enrolling in kindergarten or first grade in the school district will have a physical examination by a licensed physician and provide proof of such an examination to the school district. A physical examination and proof of such an examination may be required by the administration for students in other grades enrolling for the first time in the school district.

A certificate of health stating the results of a physical examination and signed by the physician is on file at the attendance center. Each student will submit an up-to-date certificate of health upon the request of the superintendent. Failure to provide this information may be grounds for disciplinary action.

Students enrolling for the first time in the school district will also submit a certificate of immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, rubella, and other immunizations required by law. The student may be admitted conditionally to the attendance center if the student has not yet completed the immunization process but is in the process of doing so. Failure to meet the immunization requirement will be grounds for suspension, expulsion or denial of admission. Upon recommendation of the Iowa Department of Education and Iowa Department of Public Health, students entering the district for the first time may be required to pass a TB test prior to admission. The district may conduct TB tests of current students.

Exemptions from the immunization requirement in this policy will be allowed only for medical or religious reasons recognized under the law. The student must provide a valid Iowa State Department of Health Certificate of Immunization Exemption to be exempt from this policy.

Legal Reference: Iowa Code §§ 13A.8; 280.13 (2011).
281 I.A.C. 33.5.
641 I.A.C. 7.

Cross Reference: 402.2 Child Abuse Reporting
501 Student Attendance
507 Student Health and Well-Being

Approved _____

Reviewed 6/19/2017

Revised _____

ADMINISTRATION OF MEDICATION TO STUDENTS

Some students may need prescription and nonprescription medication to participate in their educational program.

Medication shall be administered when the student's parent or guardian (hereafter "parent") provides a signed and dated written statement requesting medication administration and the medication is in the original, labeled container, either as dispensed or in the manufacturer's container.

When administration of the medication requires ongoing professional health judgment, an individual health plan shall be developed by an authorized practitioner with the student and the student's parent. Students who have demonstrated competence in administering their own medications may self-administer their medication. A written statement by the student's parent shall be on file requesting co-administration of medication, when competence has been demonstrated. By law, students with asthma or other airway constricting diseases may self-administer their medication upon approval of their parents and prescribing physician regardless of competency.

Persons administering medication shall include the licensed registered nurse, physician, persons who have successfully completed a medication administration course, or to be an authorized practitioner, including parents. A medication administration course and periodic update shall be conducted by a registered nurse or licensed pharmacist and a record of course completion kept on file at the agency.

A written medication administration record shall be on file including:

- date;
- student's name;
- prescriber or person authorizing administration;
- medication;
- medication dosage;
- administration time;
- administration method;
- signature and title of the person administering medication; and
- any unusual circumstances, actions, or omissions.

Medication shall be stored in a secured area unless an alternate provision is documented. Emergency protocols for medication-related reactions shall be posted. Medication information shall be confidential information.

Approved _____

Reviewed 6/19/2017

Revised _____

ADMINISTRATION OF MEDICATION TO STUDENTS

Legal Reference: Iowa Code §§124.101(1), 147.107, 152.1, 155A.4(2), 280.16, 280.23 (2009)
Education [281] IAC §41.404(3)
Pharmacy [657] IAC §8.32(124, 155A)
Nursing Board [655] IAC §6.2(152)

Cross Reference: 506 Student Records
507 Student Health and Well-Being
603.3 Special Education
607.2 Student Health Services

AUTHORIZATION ASTHMA OR AIRWAY CONSTRICTING MEDICATION
SELF-ADMINISTRATION CONSENT FORM

_____/_____/_____
Student's Name (Last), (First) (Middle) Birthday School Date

In order for a student to self-administer medication for asthma or any airway constricting disease:

- Parent/guardian provides signed, dated authorization for student medication self-administration.
- Physician (person licensed under chapter 148, 150, or 150A, physician, physician's assistant, advanced registered nurse practitioner, or other person licensed or registered to distribute or dispense a prescription drug or device in the course of professional practice in Iowa in accordance with section 147.107, or a person licensed by another state in a health field in which, under Iowa law, licensees in this state may legally prescribe drugs) provides written authorization containing:
 - purpose of the medication,
 - prescribed dosage,
 - times or;
 - special circumstances under which the medication is to be administered.
- The medication is in the original, labeled container as dispensed or the manufacturer's labeled container containing the student name, name of the medication, directions for use, and date.
- Authorization is renewed annually. If any changes occur in the medication, dosage or time of administration, the parent is to notify school officials immediately. The authorization shall be reviewed as soon as practical.

Provided the above requirements are fulfilled, a student with asthma or other airway constricting disease may possess and use the student's medication while in school, at school-sponsored activities, under the supervision of school personnel, and before or after normal school activities, such as while in before-school or after-school care on school-operated property. If the student abuses the self-administration policy, the ability to self-administer may be withdrawn by the school or discipline may be imposed.

Pursuant to state law, the school district or accredited nonpublic school and its employees are to incur no liability, except for gross negligence, as a result of any injury arising from self-administration of medication by the student. The parent or guardian of the student shall sign a statement acknowledging that the school district or nonpublic school is to incur no liability, except for gross negligence, as a result of self-administration of medication by the student as established by *Iowa Code* § 280.16.

Medication	Dosage	Route	Time
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Purpose of Medication & Administration /Instructions

AUTHORIZATION-ASTHMA OR AIRWAY CONSTRICTING MEDICATION
SELF-ADMINISTRATION CONSENT FORM

Special Circumstances _____ Discontinue/Re-Evaluate/
Follow-up Date _____ / ____ / ____

Prescriber's Signature _____ Date _____ / ____ / ____

Prescriber's Address _____ Emergency Phone _____

- I request the above named student possess and self-administer asthma or other airway constricting disease medication(s) at school and in school activities according to the authorization and instructions.
- I understand the school district and its employees acting reasonably and in good faith shall incur no liability for any improper use of medication or for supervising, monitoring, or interfering with a student's self-administration of medication
- I agree to coordinate and work with school personnel and notify them when questions arise or relevant conditions change.
- I agree to provide safe delivery of medication and equipment to and from school and to pick up remaining medication and equipment.
- I agree the information is shared with school personnel in accordance with the Family Education Rights and Privacy Act (FERPA).
- I agree to provide the school with back-up medication approved in this form.
- *(Student maintains self-administration record.) (Note: This bullet is recommended but not required.)*

Parent/Guardian Signature _____ Date _____ / ____ / ____
(agreed to above statement)

Parent/Guardian Address _____ Home Phone _____

Business Phone _____

Self-Administration Authorization Additional Information _____

COMMUNICABLE DISEASES - STUDENTS

Students with a communicable disease will be allowed to attend school provided their presence does not create a substantial risk of illness or transmission to other students or employees. The term "communicable disease" will mean an infectious or contagious disease spread from person to person, or animal to person, or as defined by law.

Prevention and control of communicable diseases is included in the school district's bloodborne pathogens exposure control plan. The procedures will include scope and application, definitions, exposure control, methods of compliance, universal precautions, vaccination, post-exposure evaluation, follow-up, communication of hazards to employees and record keeping. This plan is reviewed annually by the superintendent and school nurse.

The health risk to immunosuppressed students is determined by their personal physician. The health risk to others in the school district environment from the presence of a student with a communicable disease is determined on a case-by-case basis by the student's personal physician, a physician chosen by the school district or public health officials.

It is the responsibility of the superintendent, in conjunction with the school nurse, to develop administrative regulations stating the procedures for dealing with students with a communicable disease.

For more information on communicable disease charts, and reporting forms, go to the Iowa Department of Public Health Web site: <http://www.idph.state.ia.us/CADE/Default.aspx>

Legal Reference: *School Board of Nassau County v. Arline*, 480 U.S. 273 (1987).
 29 U.S.C. §§ 701 *et seq.* (2012).
 45 C.F.R. Pt. 84.3 (2012).
 Iowa Code ch. 139A.8 (2013).
 641 I.A.C. 1.2-.5, 7.

Cross Reference: 403.3 Communicable Diseases - Employees
 506 Student Records
 507 Student Health and Well-Being

Approved _____

Reviewed 6/19/2017

Revised _____

COMMUNICABLE DISEASE CHART

CONCISE DESCRIPTIONS AND RECOMMENDATIONS FOR EXCLUSION
OF CASES FROM SCHOOL

DISEASE <i>*Immunization is available</i>	Usual Interval Between Exposure and First Symptoms of Disease	MAIN SYMPTOMS	Minimum Exclusion From School
CHICKENPOX	13 to 17 days	Mild symptoms and fever. Pocks are "blisterly." Develop scabs, most on covered parts of body.	7 days from onset of pocks or until pocks become dry
CONJUNCTIVITIS (PINK EYE)	24 to 72 hours	Tearing, redness and puffy lids, eye discharge.	Until treatment begins or physician approves readmission.
ERYTHEMIA INFECTIOSUM (5 TH DISEASE)	4 to 20 days	Usual age 5 to 14 years – unusual in adults. Brief prodrome of low-grade fever followed by Erythema (slapped cheek) appearance on cheeks, lace-like rash on extremities lasting a few days to 3 weeks. Rash seems to recur.	After diagnosis no exclusion from school.
GERMAN MEASLES* (RUBELLA)	14 to 23 days	Usually mild. Enlarged glands in neck and behind ears. Brief red rash.	7 days from onset of rash. Keep away from pregnant women.
HAEMOPHILUS MENINGITIS	2 to 4 days	Fever, vomiting, lethargy, stiff neck and back.	Until physician permits return.
HEPATITIS A	Variable – 15 to 50 (average 28 to 30 days)	Abdominal pain, nausea, usually fever. Skin and eyes may or may not turn yellow.	14 days from onset of clinical disease and at least 7 days from onset of jaundice.
IMPETIGO	1 to 3 days	Inflamed sores, with puss.	48 hours after antibiotic therapy started or until physician permits return.
MEASLES*	10 days to fever, 14 days to rash	Begins with fever, conjunctivitis, runny nose, cough, then blotchy red rash.	4 days from onset of rash.
MENINGOCOCCAL MENINGITIS	2 to 10 days (commonly 3 to 4 days)	Headache, nausea, stiff neck, fever.	Until physician permits return.
MUMPS*	12 to 25 (commonly 18) days	Fever, swelling and tenderness of glands at angle of jaw.	9 days after onset of swollen glands or until swelling disappears.
PEDICULOSIS (HEAD/BODY LICE)	7 days for eggs to hatch	Lice and nits (eggs) in hair.	24 hours after adequate treatment to kill lice and nits.
RINGWORM OF SCALP	10 to 14 days	Scaly patch, usually ring shaped, on scalp.	No exclusion from school. Exclude from gymnasium, swimming pools, contact sports.
SCABIES	2 to 6 weeks initial exposure; 1 to 4 days reexposure	Tinny burrows in skin caused by mites.	Until 24 hours after treatment.
SCARLET FEVER SCARLATINA STREP THROAT	1 to 3 days	Sudden onset, vomiting, sore throat, fever, later fine rash (not on face). Rash usually with first infection.	24 hours after antibiotics started and no fever.
WHOOPING COUGH* (PERTUSSIS)	7 to 10 days	Head cold, slight fever, cough, characteristic whoop after 2 weeks.	5 days after start of antibiotic treatment.

Readmission to School – It is advisable that school authorities require written permission from the health officer, school physician or attending physician before any pupil is readmitted to class following any disease which requires exclusion, not mere absence, from school.

REPORTABLE INFECTIOUS DISEASES

While the school district is not responsible for reporting, the following infectious diseases are required to be reported to the state and local public health offices:

Acquired Immune Deficiency Syndrome (AIDS)	Leprosy	Rubella (German measles)
Amebiasis	Leptospirosis	Rubeola (measles)
Anthrax	Lyme disease	Salmonellosis
Botulism	Malaria	Shigellosis
Brucellosis	Meningitis (bacterial or viral)	Tetanus
Campylobacteriosis	Mumps	Toxic Shock Syndrome
Chlamydia trachomatis	Parvovirus B 19 infection (fifth disease and other complications)	Trichinosis
Cholera	Pertussis (whooping cough)	Tuberculosis
Diphtheria	Plague	Tularemia
E. Coli 0157:h7	Poliomyelitis	Typhoid fever
Encephalitis	Psittacosis	Typhus fever
Giardiasis	Rabies	Venereal disease
Hepatitis, viral (A,B, Non A-Non-B, Unspecified)	Reye's Syndrome	Chancroid
Histoplasmosis	Rheumatic fever	Gonorrhea
Human Immunodeficiency Virus (HIV) infection other than AIDS	Rocky Mountain spotted fever	Granuloma Inguinale
Influenza	Rubella (congenital syndrome)	Lymphogranuloma Venereum
Legionellosis		Syphilis
		Yellow fever

Any other disease which is unusual in incidence, occurs in unusual numbers of circumstances, or appears to be of public health concern, e.g., epidemic diarrhea, food or waterborne outbreaks, acute respiratory illness.

6/7/2017	Project	Approved
School/Name	Project	Approved
Cherokee Middle School - Pigott	Books for Literature Circles	1,375.66
Cherokee Middle School - Zylstra	Opera Iowa	2,495.00
Cherokee Middle School - Nelson	Spelling/Vocabulary City	184.50
Cherokee Middle School - Creel	Biotechnology - Science	1,816.60
Roosevelt - Timmerman	Field Trip - Grotto	500.00
Roosevelt - Burch	Launch Pad Learning	480.00
Roosevelt - Husman	STEM Supplies	203.85
Roosevelt - Letsche	Coding Robots	2,398.25
Roosevelt - Burch	STEM Math	2,200.00
Roosevelt - Pitts	2nd Grade Zoo	880.00
Roosevelt - Fuhrman	Hallway Facelift	250.00
Roosevelt - Sleezer	HOKKI Chairs	2,219.00
Roosevelt - Zwiefel	Field Trip/Classroom Materials	344.00
ECLC - Lucas	Learning Materials	958.86
ECLC - Ebert	Learning Materials	771.40
ECLC - Vannatta	Literacy/Science Materials	528.50
WHS - Barnes	AG Program Equipment	3,000.00
WHS - Hoskinson	PE Technology	6,000.00
WHS - Aden	Braves Pride	900.00
WHS - Breyfogle	Field Trip	925.00
WHS - Elemond	IPAD - 1/2 (Music Booster 1/2-?)	350.00
WHS - Vannatta	Digital Recorder 1/2 (Music Booster 1/2-?)	500.00
WHS - DeVos Speech	State Lodging/Speakers/Cameras	1,200.00
WHS - Jaylene DeVos	MacBook Airs-Films as Lit	1,400.00
WHS - Jaylene DeVos	Field Trip - Films as Lit/Brit Lit	350.00
WHS - James DeVos	Field Trip-Z00	150.00
WHS - DeVos	Classroom Technology	1,200.00
WHS - Anderson	Lab Materials	1,500.00
		\$ 35,080.62
Activities:		
NASA	NASA-National Competition	\$ 1,250.00
Total:		\$ 36,330.62

Cherokee Community School District

"Empowering Learners"

Kimberly Lingenfelter
Superintendent

600 W. Bluff Street
Cherokee, Iowa 51012
Phone: 712-225-6767
Fax: 712-225-6769
klingenfelter@ccsd.k12.ia.us

CHEROKEE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION OF ACKNOWLEDGEMENT

BE IT RESOLVED, that the Board of Education of the **CHEROKEE COMMUNITY SCHOOL DISTRICT**, recognizes the **CHEROKEE EDUCATION FOUNDATION and FOUNDATION DONORS/SUPPORTERS**. **CHEROKEE EDUCATION FOUNDATION and FOUNDATION DONORS/SUPPORTERS** have positively impacted school climate by providing funding to assist with special educator requests for projects and purchases for students. A **Big Braves THANK YOU** is extended to **CHEROKEE EDUCATION FOUNDATION and FOUNDATION DONORS/SUPPORTERS** for their generous monetary student gift!

SO BE IT RESOLVED: June 19, 2017

President

Vice-President

Member

Member

Member

Administration & Directors

Scot Aden - Principal - Washington High
Neil Phipps - Principal - Cherokee Middle School
Valery Fuhrman - Principal - Roosevelt Elementary
Scott Koch - Activities Director

Board of Education

Paul Fuhrman - President
Laura Dawson - Vice-President
Calvin Carver
Jim Haselhoff
Logan Patterson
Joyce Lundsgaard, Secretary

ANNUAL NOTICE

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

- (1) The right to inspect and review the student's education records within 45 days of the day the district receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal (or appropriate school official) will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- (2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading or in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask school district to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist, a or a parent or student serving on an official committee, such as a disciplinary or grievance committee or student assistance team, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

[Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer. (Note: FERPA requires a school district to make a reasonable attempt to notify the parent or eligible student of the records request unless it states in its annual notification that it intends to forward records on request.)]

ANNUAL NOTICE

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office, U.S. Department of Education,
400 Maryland Ave., SW, Washington, DC, 20202-4605.

NOTE: If the board decides to eliminate name, address or telephone listing from their directory information, military recruiters and postsecondary institutions still have the right, under federal law, to access the three items. If the board eliminates name, address or telephone listing, the district needs to give parents a second notice allowing them to withhold this information from military recruiters or postsecondary institutions.

MEAL CHARGES

In accordance with state and federal law, the Cherokee Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals

Students have use of a meal account. When the balance reaches a negative \$20.00, a student may charge no more to this account. When an account reaches this limit, a student shall not be allowed to charge further meals or a la carte items until the negative account balance is paid. Payments may be made thru electronic payment (pay schools, which is found on the school web page), at the POS at each school, and in the office at each school.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received. The school district may provide an alternate meal that meets federal and state requirements to students who have charged the maximum allowance to the student account and cannot pay out of pocket for a meal. The meal that is provided at the Cherokee school for these situations is a Soy butter sandwich, an apple, and milk.

Employees may use a charge account for meals, but may charge no more than \$20.00 to this account. When an account reaches this limit, an employee shall not be allowed to charge further meals or a la carte items until the negative account balance is paid.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families will be notified of an outstanding negative balance once the negative balances reach \$0.00. Families will be notified by email, letter, or a personal call. Negative balances of more than \$20.00, not paid prior to the end of the year, will be turned over to the superintendent or superintendent's designee for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law.

Communication of the Policy

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The superintendent may develop an administrative process to implement this policy.

Legal Reference:

42U.S.C. §§ 1751 et seq.

7C.F.R. §§ 210 et seq.

U.S. Dep't of Agric., SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016)

Collection of Delinquent Meal payments (2016)

U.S. Dep't of Agric., SP 57-2016, Unpaid Meal Charges: Guidance and Q&A (2016)

Iowa Code 283A.

281 I.A.C. 58.

Cross Reference:

710.1 School Food Program

710.2 Free or Reduced Cost Meals Eligibility

710.3 Vending Machines

Approved _____ Reviewed _____ Revised _____

MILK	Skim	Skim Chocolate	1%	OJ	
Hiland Dairy	\$0.2480	\$0.2650	\$0.2650	\$0.1900	
Deans	\$0.1840	\$0.1940	\$0.2100	\$0.2270	
Anderson/Erickson	no bid	no bid	no bid	no bid	
BREAD	WG White Bread	Whole Wheat Bread	WG Hamburger Buns	WG Hot Dog Buns	WG Dinner rolls
Sara Lee	\$1.60	\$1.60	\$2.01	\$2.01	\$1.32
Caseys Bakery	Did not bid	Did not bid	Did not bid	Did not bid	Did not bid
					Hoagie
					\$3.40

INCENTIVE PROGRAM

Washington High School would like to recognize the efforts of our students in good attendance, behavior and academic progress. 12th graders will be allowed to have open campus during study halls and lunch the second semester for those who meet the criteria ~~will be given extra privileges. For this plan only, class designation for the privileges will be determined by credits. For senior privileges, students must start the year with 36 credits and have 42 at mid-year.~~

Open Campus Second Semester But Certain Stipulations Must Be Met:

1. No Office Referrals
2. 1st Semester GPA = 2.0 (C)
3. No Unexcused Absences
4. No Discipline Grid Violations 1st Semester
5. < 5 Unexcused Tardies for the 1st Semester
6. 42 Credits at the start of second semester

If a student violates any of the school rules, open campus will be taken away for the remainder of the semester.

~~**Senior privileges**—Seniors will be granted open campus after the principal meets with the class on the first day of school. They will work off of a point system. The point system will be handed out and reviewed during the first week of school.~~

SENIOR OPEN CAMPUS GUIDELINES

1. ~~If you decide to leave the building, you are to leave the school premises and are not to loiter in the lobbies, outside the building, or in the parking lot. You may leave **only** during class changing times.~~
2. ~~When coming to school, students are to arrive **a few minutes before class changes and are to wait in the lobbies.** Lobbies are defined as Auditorium: the triple doors on one side and the corner going to the music rooms on the other.~~
3. ~~**Students are not to be in the hallway or roaming the hallways during open campus times** to get a drink of water, put belongings in lockers, get books, etc., unless given permission.~~
4. ~~If you need to study, you will report to the library at the beginning of the period and remain there until the end of the class period. **The rules of study hall and any other class will be followed and enforced.** This means you need to ask~~

permission to leave and a pass is **REQUIRED**. Do not use the guidance office or any other room as a lounge.

5. Announcements will be scrolling on the TV of the lobby, posted outside the high school office, and in the commons. They are also available on the school's website. It is the student's responsibility to read the announcements and respond to them accordingly.
6. As you are aware, we have several different schedules at WHS for weather and other circumstances. You are responsible for knowing which schedule we are using on any given day. These schedules can be found in your passbooks. Do not be tardy to classes on these days because it will be recorded as "unexcused".
7. Open Campus students will be held accountable for these guidelines and can lose points, and possibly the privilege of open campus, if rules are not followed

RECEIVING AND MAINTAINING OPEN CAMPUS

- ❖ The purpose of Open Campus is to allow seniors to demonstrate and practice the responsibility that they will need after high school.
- ❖ Seniors must have a minimum of 36 credits at the beginning of the year to qualify for 1st semester Open Campus. At the start of second semester, seniors must have 42 credits.
- ❖ Students will lose Open Campus if they collect 12 points as determined on the scale below.
- ❖ Open Campus may be used during study halls and lunch.
- ❖ The administration retains the right to cancel Open Campus on selected days.
- ❖ Points for offenses not listed will be determined by the Principal.

POINT SYSTEM

1. Vandalism of school property	12
2. In or Out of School Suspension	12
3. Theft in school	12
4. "F" quarter grade in a required class	6/class
5. "F" quarter grade in an elective class	4/class
6. Three "D"s for quarter grades	6
7. At midterm the student may have open campus suspended for poor grades	
8. Unexcused absence from school	3/class
9. Inappropriate behavior leading to office referral	6/incident
10. Illegally parking in parking lot	2
11. Cell phone turned into the office	2
12. Failure to complete college visit checklist (Blue sheet before visit, parent permission before visit, and verification after visit)	2
13. Unexcused absence from senior meetings	2

Fifth Unexcused Absence

Student will be removed from class and re-assigned to a study hall. The student will receive a ~~grade of Withdraw-Fail (WF)~~ Withdraw without credit on his or her transcript. The parents will be contacted of the action. If applicable, the county attorney will be notified and if determined, a mediation meeting will be arranged.

**GUIDELINES CONCERNING DISCIPLINE FOR VARIOUS RULE
INFRACTIONS**

These guidelines concerning discipline are in effect anywhere on school property and at all home or away school-sponsored activities. All assigned detention must be served within 24 hours of being assigned.

GENERAL GUIDELINES FOR ASSESSING DISCIPLINE PENALTIES				
When imposing discipline, district personnel shall adhere to the following general guidelines: 1. Discipline shall be administered when necessary to protect students, school employees or property, and to maintain essential order. 2. Students shall be treated fairly and equitably. Discipline shall be based on careful assessment of the circumstances of each case. The discipline grid will be used as a guide to determine consequences of each situation and ultimately up to principals discretion.				
	1st OFFENSE	2nd OFFENSE	3rd OFFENSE	4th OFFENSE
Disruptive Behavior that results in a disciplinary Referral	1 Day ISS	3 Days ISS	3 Days OSS	Refer to Superintendent
Truancy, not signing out, skipping/leaving class, leaving school during lunch without permission	Zeros for all missed class work 1 Day ISS	Zeros for all missed class work 2 Day ISS	Zeros for all missed class work 3 Day ISS	Zeros for all missed class work 3 Day ISS
Insubordination/Disrespect of Staff	1 Day ISS	3 Days ISS	3 Days OSS	Refer to Superintendent
Fighting (as defined in the handbook where only minor scrapes or abrasions occur)	1 Days OSS	2 Days OSS Police Notified	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified
Fighting (as defined in the handbook where serious injuries occur that require medical attention)	2 Days OSS Police Notified	4 Days OSS Police Notified	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified
Possession of Tobacco or Alcohol	2 Days ISS Police Notified	2 Days OSS Police Notified	4 Days OSS w/ Counseling Police Notified	Refer to Superintendent
Use of Tobacco, E-Cigarettes (vaping) or Alcohol or under the influence of alcohol or drugs	2 Days OSS Police Notified	4 Days OSS Police Notified	8 Days OSS w/Counseling Police Notified	Refer to Superintendent

Possession of Weapons or Illegal Drugs	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified
Possession of Drug Paraphernalia	5 Day OSS	10 Day OSS/Possible expulsion	Expulsion	
Substances Purported to be Illicit Drugs	7 day OSS	14 day OSS	Expulsion	
Possession or using illegal drugs	7 day OSS & substance abuse evaluation	14 Day OSS Treatmen required/ Possible Expulsion	Expulsion	
Distributing or selling illegal drugs	Expulsion			
Acts of Terrorism	5 Day OSS & Psychological Eval before returning	10 Day OSS / Expulsion or possible alternative setting	Expulsion	
Vandalism or Theft	3 Days ISS, Repair/Replace, call police	2 Days OSS, Repair/Replace, call police	Refer to Superintendent	Refer to Superintendent
Assault / Act of Violence	4 Days OSS	8 Days OSS	Refer to Superintendent	Refer to Superintendent
Assault towards Staff Member	Refer to Superintendent, call police	Refer to Superintendent, call police	Refer to Superintendent, call police	Refer to Superintendent, call police
Harassment or Threats Towards Students	3 Days ISS	2 Days OSS	4 Days OSS	Refer to Superintendent
Threats Toward Faculty or Staff	4 Days OSS	8 Days OSS	Refer to Superintendent	Refer to Superintendent
5 or More Unexcused Tardies in a quarter	2 days private dining in office for each unexcused tardy over 5		10 tardies lose open campus/ ISS	
Use of Camera/Camera Phone in inappropriate locations or for inappropriate pictures	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified	OSS - Refer to Superintendent Police Notified
Inappropriate Use of Internet	See Laptop Use Agreement	See Laptop Use Agreement	See Laptop Use Agreement	See Laptop Use Agreement
Students serving ISS will be allowed to practice but not participate in school activities.		Students may not attend or participate in school activities while under OSS suspension or having been expelled		

At any time the building principal
may deem it necessary to assign a

consequence anywhere along the continuum for a specific offense.				
--	--	--	--	--

CHANGES OF CLASS SCHEDULE

Students may add classes to their schedule prior to the end of the first 3 days of the semester. Students can drop classes up to a week after midterm grades are issued in the 1st and 3rd quarters, as long as they maintain the minimum 6 credits for the semester. Schedule changes will not be made for student convenience. Schedule change forms from the Guidance Department website must be completed and returned to the Guidance office before a change is official.

DRESS CODE

We have a simple dress code in our schools. The school expects students to dress in good taste and present a general appearance that is commendable to themselves, as well as the school. Clothes are to be worn in an appropriate manner. Students are encouraged to use good judgment in cleanliness and appropriateness of dress. The clothes chosen and the manner with which they are worn should be similar to a workplace environment. The wearing of any head gear, hats or bandanas in the building is not permitted. If you are not dressed appropriately, you will be asked to change to suitable attire. If clothing is deemed inappropriate for school, the student will be asked to change his/her clothes and will be given a warning not to wear inappropriate clothing again. If a second violation occurs consequences may occur and parents may be notified. If he/she chooses to continue to wear inappropriate clothing, additional consequences may be assigned such as detention. If you have questions concerning this code, ask the principal.

Notification

Hearing/Appeal Process

1. Hearing

~~A. The high school principal, will conduct a hearing to evaluate the evidence in the case with the student after parental notification.~~

High School principal will investigate allegations and notify student and parents of the violation and penalty.

~~B. At the hearing, the principal will listen to the facts of the case and determine whether or not a violation of the rules occurred. The principal will then relate~~

~~the predetermined penalty for the violation and explain options if applicable or dismiss the case.~~

C. The principal has the right to increase the penalty in severe cases. In such a case, the principal must provide a written statement for supporting the increase in penalty to the student, parents, superintendent and the President of the Board of Education.

D. The decision of the principal, (or athletic director), may be appealed to the superintendent of schools by filing a written request with the superintendent stating the reason for the appeal. Said request must be made within three (3) business day following the decision of the principal. During the appeal process, a student is not eligible for participation.

2. Appeal

A. An appeal shall be heard by the superintendent of schools. Also included in the appeal will be the student involved and the student's parent and/or advocate.

B. The appeal shall be heard within five business days or one calendar week (whichever is shorter) of the date the appeal request is filed.

C. During the time period between filing an appeal and a hearing, a student shall not be eligible for participation.

D. Duties and powers of the superintendent during the appeal process include:

- a. Review the evidence presented to or by the principal,
- b. Hear any new information presented by either party,
- c. Affirm or reverse the decision of the principal,
- d. Reinstate the original penalty as outlined by the Code of Conduct.

E. The superintendent does not have the authority to adjust the penalty to a greater or lesser degree than outlined in the Code of Conduct.

F. A copy of the appeal results will be mailed to the parent/guardian of the student involved and to the president of the Board of Education.

3. Appeal to Board of Education - An appeal of said decision can be made to the Board of Education IF A WRITTEN REQUEST FOR SUCH AN APPEAL IS FILED WITH THE SUPERINTENDENT OF SCHOOLS WITHIN THREE BUSINESS DAYS OF THE DECISION OF THE SUPERINTENDENT. THE BOARD OF EDUCATION WILL THEN HEAR THE NEW APPEAL WITHIN FIVE SCHOOL DAYS OF THE END OF THE FILING PERIOD. THE STUDENT SHALL NOT BE ELIGIBLE FOR PARTICIPATION.

GRADUATION REQUIREMENTS

All students must earn ~~48~~ 49 credits and meet the requirements set by the Board of Education unless otherwise dictated by the student's IEP or 504 Plan. One

credit has to be Fine Arts or a Career and Technical Education credit as part of the 49 credits. To receive credit for a class, the student must be enrolled at the end of the semester and receive a passing semester grade for the course. Each full time student is required to carry a minimum of 6 academic credits in any given semester. Only five transfer credits from a night school or Success Center will be allowed towards graduation. A high school administrator must approve each class. While the credits will count toward graduation, the grades will not be included in the computation of the student's grade point average. **To participate in Commencement, the student must meet the graduation requirements as approved by the Board of Education or as written in the student's special education plan.** Specific graduation requirements are published in the Student Registration Handbook.

2016-17 Roosevelt Student Handbook Changes:

1. Attendance policy- I need to change a word ("quarter") to align with the "semester" in the levels listed at the bottom. I think that was a missed word/typo last year.
2. Bus policy: The RES bus handbook policy does not match the 1/2 sheet note the transportation dept uses. Changes were made in the handbook policy to align with the Bus Conduct Report form.
3. Responsibility Room policy: on p. 11 of the handbook will be removed- in the past this was staffed by paras. Several factors were considered in removing this policy. In reviewing the sign in sheet info, there was the repeat offenders and then just the very few "here and theres"- this shows the policy did not change the behaviors for the repeat offenders. Secondly, the number of paras serving the elementary changes every year based on student needs so it is hard to determine that a para will be available to staff the responsibility room. Thirdly, I decided to use the paras to staff lunch recess instead to allow for the teacher team planning periods.

Change #1

Roosevelt Elementary School Student/Parent Handbook

ATTENDANCE

Regular and punctual attendance is essential for the optimum growth and development of students. The Iowa Compulsory Attendance law supports the claim. If your student is sick, please keep your child at home, as they will not be able to do their work properly and can also spread their sickness to others in school. If your student is absent from school for any reason, please call the school office by 9:00 a.m. to inform us of the absence. If we do not receive a call from you, an official of the school will call you. This is a safety factor that will help insure the well being of our students.

A student who arrives to the RES classroom after 8:10 a.m. is considered tardy. A student who arrives at school after 10:00 a.m. is considered absent for one-half day. A student who leaves school before 10:00 a.m. is considered absent for the entire day. A student who leaves before 2:00 p.m. is considered absent for one-half day.

In the event a student cannot make school, the absence would fall under one of the following categories:

Excused absences occur due to an event the student has little or no control over. Examples could include illness, death in the family, and doctor appointments that cannot be scheduled outside the school day. Any absence over three consecutive school days or the fifth excused absence in a quarter will need to be verified through a doctor's note, or the school nurse, to be excused. Student notes will need to indicate that they were seen by the health care provider the day of the absence and that they have determined that the student is too ill to attend school that day. Without such verification the absence will be deemed as unexcused. Students will have 2 days to notify the office as to the purpose of the absence before it becomes an unexcused absence.

Unexcused absences are those times when a student chooses to do something that falls within the school day that could be scheduled at another time. Examples include haircuts, shopping, working outside the family, senior pictures, and oversleeping. There are some absences that, though excused, are not approved by the school, due to the disruption of the educational process. These categories would include would include working at home and family vacations. Parents will be notified by mail expressing the concern for the number of unexcused absences.

The following steps will taken for **unexcused absences**:

- Level 1: When a student has 3 unexcused absences in a semester, the student will be referred to the Principal and Liaison Officer and the Parents / Guardian will be notified.
- Level 2: When a student has 4 unexcused absences in a semester, a meeting will be scheduled with the Student, Parent / Guardian, Liaison Officer, AEA (if appropriate) and School Officials. Expectations will be defined and outlined for the Student, Parents / Guardian and school officials to assist the student with attendance and academic goals. There may be another review meeting after three weeks if expectations have not been met.
- Level 3: When the student has 5 unexcused absences, the Student, Parent / Guardian, Liaison Officer, AEA (if appropriate) and School Officials will meet again to discuss if a mediation by the County Attorney is necessary. Depending on the discussions, this Level 3 Meeting may be repeated before a referral to the County Attorney is notified.

By state statute, the ultimate decision whether an absence is excused or unexcused is given to the school district.

Current handbook

BUS ——— match (1/2 sheet)



Riding the school bus is a privilege extended to students by the school district. The rules of the bus are posted in the front of each bus. To ensure the safety of the students, proper bus behavior and rules must be observed by all riders. Failure to comply with bus rules may result in removal from the bus for a limited or permanent period of time.

Students who misbehave on the bus are subject to the following:

- 1st Offense – Warned and parents are notified.
- 2nd Offense – 1 to 20 days off the bus, conference between parents, bus driver, and principal.
- 3rd Offense – 45 days off the bus, conference between parents, bus driver, and principal.

change to match

Report form

Bus Conduct Report

Student Name		Date		
Bus Driver's Name		AM Route	PM Route	
Description of Incident or Problem:				
First Offense	Second Offense	Third Offense	Fourth Offense	Fifth Offense
Action Taken:				
Bus Behavior – Steps to be Taken [Parent contact required]				
Step 1: Driver verbally warns student – Report given to principal – Report mailed to parents				
Step 2: Driver and principal confer with student – Driver and principal contact parent – Report mailed to parents				
Step 3: Driver and principal confer with student – Driver and principal contact parent – Suspension from bus for a period up to three days – Report mailed to parents				
Step 4: Driver and principal confer with student – Driver and principal contact parent – Suspension from bus for a period up to two weeks – Report mailed to parents				
Step 5: Driver and principal confer with student – Driver and principal contact parent – Expulsion from bus by board action for remainder of school year – Report mailed to parents				
Copy = Parent/Student		Copy = Bus Barn		Copy = Principal's Office

Change #2

Change # 3

LUNCH AND BREAKFAST PROGRAM



Cherokee Community Schools operate a cafeteria, which offers students hot, nutritious lunches each day at school. Breakfast is also available to students in the cafeteria each day. Breakfast is served from 7:40 until 8:10. The free and reduced price lunch program applies to the breakfast program also. **When there is a late start, breakfast will not be served.** Money to be used for meals is placed in each student's computerized account. As money runs out, students are given a notice to replenish the account. The price of lunch and breakfast will be set by the *Cherokee Board of Education* according to the price of food items and may change from year to year. Federal assistance is available for income-qualifying families. Applications for free and reduced price lunch program need to be filled out each and every year. These forms do not carry over from one school year to the next. These forms will be provided at the time of registration in August.

We encourage all students to purchase the hot lunch. Parents who opt to pack student's lunch are cautioned to pack only those foods that do not spoil easily. We discourage soft drinks and other carbonated beverages in the cafeteria. Students who bring their lunches from home may purchase milk in the cafeteria. Students with cold lunches will sit at a table separate from hot lunch due to potential for exposure to peanut products.

LUNCH POLICY

Lunch accounts need to be kept current. A family lunch account with a negative balance of \$20.00 or more, will be offered a soy butter sandwich, fruit, and milk in place of a regular lunch. If there are any questions about your lunch account, you may contact the Food Service Director, Cara Jacobson at 225-6765, or any building secretary. Families will also receive notices from the school when an account is negative.

No students will be allowed to purchase ala carte items unless there is a positive lunch balance.

PERSONAL ITEMS/LOST AND FOUND

Students are discouraged to bring toys, trading cards, athletic items, electronic equipment, or any nonessential personal items onto school property unless authorized by a staff member. **Cherokee Community Schools are not responsible for lost or stolen items.** Pets may only be brought to school with the consent of the principal or classroom teacher and must be brought by an adult. No pets are allowed on school buses.

~~RESPONSIBILITY ROOM~~

~~This is primarily to be used to reinforce responsibilities in the area of learning and behavior. Students need to come with work to do that will keep them busy for 20 minutes. The room is only open during the noon recess hour. Students will not be allowed to leave once they are in the room (library). Staff will be there to monitor students at all times.~~

SCHOOL PARTIES

We have three main parties each school year. They are a Fall, Winter, and Spring party. We consider school parties to be an enrichment type activity. If you don't want your child